Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**RAHA COLLEGE**
Name of the head of the Institution	**D. Beda Kumar Chaliha**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03672295914**
Mobile no.	**9435550317**
Registered Email	**collegeraha@yahoo.in**
Alternate Email	**rciqac@gmail.com**
Address	**Raha, Garmari**
City/Town	**Raha, Nagaon**
State/UT	**Assam**
Pincode	**782103**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Karabi Goswami**
Phone no/Alternate Phone no.	**03672295914**
Mobile no.	**9435550317**
Registered Email	**collegeraha@yahoo.in**
Alternate Email	**rciqac@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://rahacollege.co.in/iqac/20.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://rahacollege.co.in/Academic-Calendar-UG-2018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.03**	**2015**	**15-Nov-2015**	**14-Nov-2020**
1	**C++**	**66.00**	**2004**	**04-Nov-2004**	**03-Nov-2009**

6. Date of Establishment of IQAC | **04-Jun-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on CBCS	**01-Jun-2019** **1**	**30**

Student Feedback	08-Nov-2018 1	90
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Raha college Raha College	Rusa 2.0	Rusa	2019 365	10000000
Raha College	Educational Tour	state Govt	2018 365	100000
Raha College	Book Purchase	State Government	2018 365	200000
Raha College	Fee Waiver	State Government	2019 365	4417764
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9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Student Feedback mechanism started 2. Workshop on CBCS at college level 3. Career counselling programme 4. National/International Day observed

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Construction of Science labs	Achieved
Observing international national day	Achieved
Conduct student satisfaction survey	Not achieved
Completion of Science lab building	Achieved
Start collecting student feedback	Achieved
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Meeting of HoD	20-Dec-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2019**

Date of Submission	**27-Feb-2019**

17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college delivers the university prescribed curriculum in a well planned manner with the help of various tools and processes. A class routine is prepared before the beginning of every academic session by a routine committee, which is entrusted with the responsibility of allocation of classrooms for various subjects. Every department is required to maintain a lesson plan and log book which is an authentic record of all the classes taken by the faculty members. Practical classes are held as per allotted schedule in the class routine. In subjects where field work is mandatory and part of the syllabus, the head of the department allocates a field trip in charge who makes necessary arrangements for planning the journey schedule, purchase of tickets, arrangement of stays, local transportation, communication with other institution in case of institutional visit etc and finally helps them in preparation of report. The field reports are normally returned to the students as there is shortage of storage. Students are made to deliver presentation on

topics of the course and internal assessment marks are given considering all aspects including the sessional tests.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
nil	nil	Nil	0	nil	nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Philosophy	01/08/2018
BA	Anthropology	01/08/2018
BA	Sociology	01/08/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
nil	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography	27
BA	Nil	20
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nill
Employers	Nill
Alumni	Nill
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The IQAC, as per its plan of action collected students' feedback in offline mode. The Self structured, printed feedback forms were administered among the undergraduate major programme students. The feedback was taken on various aspects of teaching learning - on Course, Teachers, Library, Internal Assessment, Infrastructural facilities and Institutional Environment. The students rated 28 parameters on 5 point scale.The purpose of the feedback is to make the institution more accountable, efficient and transparent. The feedback forms were analysed by a group of teachers and after analysis the responses were discussed in Staff meeting.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Major and General	450	584	531
BSc	Major and General	80	72	70
BCom	Major and General	50	35	34
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1146	Nill	25	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
26	13	10	1	1	5
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

-Formal Mentoring system is yet to be implemented in all departments of the college. However faculty members maintain close relationship with the students from Major programmes and assist them in various aspects pertaining to their career and personal issues. the field visits, excursions and project works carried out in the

departments give a good opportunity for developing bonding between the teachers and the students. The teachers and students also get opportunity to spend quality time together while travelling and also during night stay in outstation places. The close bonding between teachers and students also develop through variety of activities in different departments-eg. departmental functions like freshmens social, publication of departmental wall magazine activities of student union- eg. organising college week, celebration of Tithi of Srimanta Sankar Dev, Celebration of Saraswati Puja, celebration of Teachers Day etc. this way faculty members get to know about the personal traits of the students and perform their role as informal mentor. The IQAC is trying to sort out a mentoring mechanism for the students of the institution

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1146	25	1:46

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	25	1	Nill	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	nil	Nill	nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	Nill	Final semester	08/06/2019	10/07/2019
BCom	Nill	Final semester	08/06/2019	10/07/2019
BA	Nill	Final semester	08/06/2019	10/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution follows the evaluation process prescribed by the affiliating university. As per the prescribed format, sessional examinations are held as per the dates notified in the Academic calendar. In the UG Major programmes the students take part in departmental seminarsand home assignments are given to the students on a regular basis. The performance of the students in the same is evaluated and communicated to the students for their overall development. Field trips are organized for the students and reports/ projects are submitted by the students to the concerned department which is thereon evaluated. Being an affiliated college of Gauhati university the college functions in accordance with the university curriculum. However, within the confines of the given

structure the college endeavors to introduce relevant reforms in the internal evaluation process by incorporating class tests/seminars and other academic activities.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college adheres to the Academic Calendar prepared by the affiliating university and the same is made available to the departments and students by uploading in the website and also printing it in the college prospectus. The Academic Calendar is strictly adhered to regarding the commencement of the Odd Even Semester classes, Internal examination, Field Study to be organised by the departments, Freshman Social Annual College Week, Student Union Election etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

nil

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	Major and General	293	140	47.7
Nill	BCom	Nill	10	Nill	0
Nill	BSc	Nill	129	32	24.8
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Student satisfaction survey was not done

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
nil	nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category

nil	nil	nil	Nill	nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	nil	nil	nil	nil	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	1	Nill
National	Hindi	2	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Geography	1
History	1
Assamese	1
Education	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
nil	nil	nil	Nill	0	nil	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
nil	nil	nil	Nill	Nill	Nill	nil

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	Nill	4	Nill	Nill
Attended/Seminars/Workshops	Nill	1	2	2
Resource persons	Nill	Nill	Nill	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swaccha Bharat	NCC	2	50
World Environment Day	NCC	2	40
International Yoga Day	NCC	2	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
nil	nil	nil	Nill
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
nil	nil	nil	Nill	Nill
	No file uploaded.			

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty exchange	1	College	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant

institution/ industry /research lab with contact details					
nil	nil	nil	Nill	Nill	0

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
nil	Nill	nil	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
77	55.65

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Soul	Partially	2.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11418	1120511	1783	541577	13201	1662088
Reference Books	4717	492832	2698	390423	7415	883255
Weeding (hard & soft)	Nill	Nill	11155	57750	11155	57750

Others(s pecify)	3425	170284	51	53644	3476	223928
Library Automation	Nill	Nill	Nill	848000	Nill	848000
e-Books	Nill	Nill	Nill	5750	Nill	5750

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nil	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	25	0	4	0	7	3	9	0	4
Added	0	0	0	0	0	0	0	0	0
Total	25	0	4	0	7	3	9	0	4

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
20	12.88	115	133.68

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has provision for framing different committees subject to the approval of the Governing Body. The respective committee is responsible for the internal functioning of the cell/facility. The department/cell functions under the supervision of the HOD or the concerned committee. The departmental laboratories,which cater to the academic needs of the students are allotted individual bearer who assists the department in its maintenance. The college

has a resourceful library which functions under the collective effort of the assigned Library Committee, the college librarian and the support staff. The college playground and sports facility including the gymnasium hall is supervised by the teacher in charge and the RCSU sports secretary. The functioning and maintenance of the computers in the college is taken care of by the computer instructor and office staff. All issues pertaining to the purchases, usage and maintenance is overseen by the same.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	SC/ST/OBC/Ishan Uday	101	Nill
b)International	Nill	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Career Counselling seminar for UG Students	30/03/2019	300	Career Counselling Cell, Raha College and Kaziranga University
Career counselling workshop	10/08/2018	50	Career Counselling Cell, Raha College andAlumni
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	nil	Nill	Nill	Nill	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
nil	Nill	Nill	nil	Nill	Nill
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	26	BA	Assamese, English, Education, Economics, Hindi Sanskrit, History, Political Science, Geograpgy	Gauhati University, Cotton University, MSS University etc.	MA and LLB
[View File](#)					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter college debate competition	district	10
Annual college week	institutional	300
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	nil	Nill	Nill	Nill	nil	nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of

the institution (maximum 500 words)

The College has a student union under the name, Raha College Students' Union. The union functions as per the constitution of the RCSU. The College holds general election to form the students' union body. The body is elected by the bonafide students of the college for one academic year. The union has twelve office bearers to look after different aspects concerning students. The activities carried out by the union in an academic session are as follows: • Annual College week •Freshman Social • Publication of College Magazine • Celebration of different Days • Inter College Debate Competition • Represents the College in various university/state level events like the youth festival and other competitions. The students have been given due representation in various academic and administrative bodies of the College. The various academic and administrative bodies which have student representation on them are as follows: • IQAC. • Editorial Board of College Magazine, Rusa Project Monitoring Committee. The RCSU, it is actively involved in all other academic and co – curricular activities of the college, like organizing seminars and workshops events, the celebration of Independence Day and Republic Day, Saraswati Puja, Tithi of Srimanta Sankardev etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college functions under the supervision of the Governing Body which comprises of representatives from the locality, teachers, parents, and office staff. The principal places important issues pertaining to the management and administration in the body for approval. The IQAC of the institution also includes members from the neighborhood, eminent personalities in the field of education and entrepreneurs teachers, office staff, library and student representatives. The college has provision for framing different committees subject to the approval of the Governing Body. These committees are responsible for the management of the respective cells/clubs. The college examination committee ensures the smooth conduct of the internal assessment and university examinations. Separate admission committees are formed for the Arts, Science and Commerce streams under the leadership of conveners who are assigned the responsibility for effectively conducting the admission process.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission schedule is notified in notice board, hoardings, prospectus and website Selection is done on the basis of merit Govt. reservation rules are followed Students are counseled on the day of admission regarding subject combination and code of conduct
Examination and Evaluation	The college has a examination committee comprising of all Hods. The Examination Committee selects Assistant Officer in Charge for conducting University examinations. Sessional examinations are conducted within the stipulated time as notified in the academic calendar. the departments concern are responsible for conducting sessional examination the answer scripts of sessional examination are showed to the students
Library, ICT and Physical Infrastructure / Instrumentation	Course related text books and reference books are purchased for the benefit of the economically weak students Instruments for laboratories are purchased ICT and other physical facilities are maintained by the office
Research and Development	Timely submission of major and minor research projects Teachers are encouraged to attend seminars and workshops. Students are taken to fieldtrips and educational tours. Teachers are encouraged to pursue Research leading to Ph.D
Teaching and Learning	For quality improvement in teaching learning the college has adopted the following strategies- Regular monitoring of course progress by Hod and Vice principal Conducting departmental seminars Taking students to field trips Showing course related videos
Human Resource Management	Principal in consultation with GB manages the required human resources. He invites suggestion from concerned departments for human resource management. Shortfalls in different departments are filled with contractual staff During leave of teachers for attending OP, RC, STC, Seminar, Workshop etc. other teachers of the department attend the classes

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	Information related to administration are disseminated through whatsapp group. Attendance of Teaching and non teaching staff is recorded online
Finance and Accounts	Salary bills of the staff and payments are made online. Scholarship of students are applied through online portal and the money goes directly to students account. For Rusa payments PMFS is used.
Examination	Form fill up is done online. Admit cards of students are made available online by the affiliating university. Sessional marks are sent from the college to the Examination branch of affiliating university online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	nil	nil	nil	Nill

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	nil	nil	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
STC on MOOCs, E-content Development and OER1	1	26/11/2018	02/01/2019	7
STC on Research	2	24/08/2018	30/08/2018	7

Methodology				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1.Teachers Mutual Benefit Fund 2. Teachers Mutual Benefit Fund (Mini)	1.Teachers Mutual Benefit Fund 2. Teachers Mutual Benefit Fund (Mini)	1. Availability of food at college canteen at reasonable rate2.Group insurance scheme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts external financial audit regularly. As the audit is doe by govt officers it takes some time from applying for audit to finally getting the report. However audit of different govt grants are done regularly by CA..

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	nil
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6.4.3 – Total corpus fund generated

16980218

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The College does not have parent teacher association. However Guardian representative is a part of GB, the highest policy making authority of college.

6.5.3 – Development programmes for support staff (at least three)

nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Introduction of B.Com Programme 2. Introduction of B.Sc Programme 3. Introduction of Students feedback

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nill
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Collection of students feedback	22/04/2019	22/04/2019	22/04/2019	90
2019	College level workshop on CBCS	17/06/2019	17/06/2019	17/06/2019	50
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Poster Competition on Girl Child	08/03/2019	08/03/2019	8	Nill
Extempore Speech on Domestic Violence	08/03/2019	08/03/2019	15	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nill
Rest Rooms	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

Nill	Nill	Nill	Nill	Nill	nil	nil	Nill

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
For Teachers, principal, non teaching staff	Nill	The college has been following the Assam non Govt College Management Rules later called the Assam Provincialised Colleges and Assam Non-Govt. College Management Rules, 2001 (amended from time to time)

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga Camp	21/06/2019	21/06/2019	50
Celebration of Republic Day	26/01/2019	26/01/2019	60
Celebration of Independence Day	15/08/2018	15/08/2018	65

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree plantation in and around campus 2. Efforts to keep the campus Garbage free 3. Tobacco is prohibited in the campus 4. Keeping the college ponds clean and unpolluted 5. Regular cleanliness drive at the initiative of NCC

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice: 1 1. Title: The College is a plastic free campus 2. The context that required the initiation of the practice: In today's world plastic has become a major threat to the livelihood of mankind and other living beings. With the increasing use of plastic the environment is becoming polluted at rate seen never before. Therefore it has become the need of the hour to say 'No to Plastic'. Therefore the college has started the campaign 'Say No to Plastic' 3. Objective of the practice: The main objective of the campaign is to make the campus plastic free and at the same time make the students aware of the hazards that plastic especially single use plastic has created. 4. The Practice: Single use plastic is totally banned in the campus. The single use tea cups in the canteen are banned. Plastic packing materials are also not used. The plastic wastes that come to college are properly disposed. The 'Reduce, Reuse and Recycle' policy is adopted. 5. Obstacles faced if any and strategies adopted to overcome them: The main hurdle in implementing this practice is making students internalise the fact that plastic is hazardous. They are so accustomed to the use of plastic that they throw plastic wraps here and there. 6. Impact of the practice: After the implementation of this practice the use of single use plastic is substantively reduced. The plastic wastes are segregated and properly disposed. The students also leave the institute with the understanding that they should Reduce Reuse and Recycle plastic. Best Practice: 2 1. Title: No Tobacco Zone 2. The context that required the initiation of the practice: The use of Tobacco is quite widespread in the entire North East India and therefore the no of cancer patients and cancer mortality is also very high. The

habit of chewing tobacco and littering the campus by the students was the context behind initiating the practice 3. Objective of the practice: The objective of the practice is to make students aware of the hazards of chewing tobacco. If the students become aware they will carry back the message to the community they live in. 4. The Practice: The College organises awareness programmes on Hazards of the use of tobacco products. Moreover CCTV is installed in the campus and if any student is caught chewing and littering he is counselled and warned against it 5. Obstacles faced if any and strategies adopted to overcome them: The main obstacle is to make students understand the hazards of tobacco use. Teachers personally counsel students whenever they notice someone chewing tobacco. 6. Impact of the practice: As a result of the practice the college campus has become cleaner and tobacco juices are not seen here and there.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://rahacollege.co.in/iqac/21.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

As the saying goes, "If you educate a girl child, you educate a generation," and this quote is applicable to Raha college when we perceive it in terms of women empowerment. In this context, Raha College is distinct in the entire Nagoan district, as the number of girl students enrolled has outnumbered the boys. This uniqueness of the college is not only viewed as an institutional achievement but it is a step of the society towards women empowerment. This distinctive characteristic of the college offers us with amble scope to accomplish and promote India's Honourable Prime Minister Sri Narendra Modi's campaign "Beti Bachao, Beti Padhao", so as to generate awareness and encourage women empowerment, not only in the academic level but also in the socio-political sector. The Women Cell of the College celebrates International Women's Day every year to create awareness amongst the girls. Through the programs the female students are made aware of various social evils which can only be eradicated by education. The Women Cell stresses on financial independence of women which also contributes towards decreasing issues pertaining to domestic violence. Another feature associated with women emancipation which is distinct to Raha College is that over the years the number of girls enrolling in NCC is increasing. The girls of our college participate in all the activities conducted by NCC. By choosing to be a part of NCC the girls prepare themselves for jobs in Police, Defence services thus breaking the stereotype of girls opting for jobs meant only for boys. The girls of this rural area seem to be prepared for any hurdle in their lives. The women cell plays an active role in organizing such programs for instilling confidence and preparing them to live a life of dignity, be it at home or at workplace. There is a provision in the college to address issues related to women harassment. To counter this a separate box is placed adjacent to the Principal's room titled "Sexual Harassment Complaint Box" The college also has a grievance redressal cell to safeguard any kind of harassment related to women within the campus.

Provide the weblink of the institution
https://rahacollege.co.in/iqac/22.pdf

8.Future Plans of Actions for Next Academic Year

1. To conduct Student Satisfaction Survey 2. Collaboration with other colleges with regard to faculty and student exchange 3. Enhance infrastructure 4. As per

the direction of the affiliating university, CBCS courses at UG level to be
introduced from the next academic session and preparation to be made accordingly.