

ISAC Meeting

Date - 30/6/17

Venue - Conference Hall

Agenda

- ① President takes chair
- ② Purpose of the meeting
- ③ submission of AQAR
- ④ Inclusion of new member
- ⑤ Inclusion of student member

Signature of members present

1. Beda Khomay Chalik

2.

3. Manika Das

4. Rajashree Bora

5. Lakhi Pd. Medek

6. Binyo H. Nya

7. Pong Das

8. Karabi Yesmai

9.

A meeting of IQAC was held today at conference hall at 1:30 pm in the presence of the above mentioned signatories. After the chairman took his chair, the coordinator informed the members the purpose of the meeting. Then the coordinator read out the proceeding of the last meeting and the same was accepted.

In the meeting the AQAR details of the current year was discussed and reviewed. The meeting also discussed about the inclusion of new member in IQAC, Kala College from teaching staff and also to include student member in IQAC. Each year one first semester student will be included in IQAC and he will be a member for two years. Thereby every

IQAC Meeting

Date - 20/2/18

Venue - Conference hall

Agenda —

- ① President takes chair
- ② Purpose of meeting
- ③ Discussion of RAAF

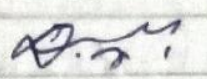
Signature of members present

① Beda Kumar Chalihe

②

③ Hemika Das

④ Rajashree Bora

⑤ 

⑥ Laxmi Pd. Madok

⑦ Priti Bala Pagar

⑧ Brij Haryana

⑨ Parag Das

⑩ Karabi Goswami

⑪

⑫

A meeting was held ~~at~~ today at conference hall, Kaha college in which all the faculty members of the college was present. After the chairman takes his chair the coordinator of IQAC explains the purpose of the meeting. The proceeding of last meeting is read out and accepted by the meeting. A detailed discussion was held on RAAF and the meeting decided ~~to~~ appoint criteria nine ~~and~~ coordinators to work on all the seven criteria of NAAC assessment.

Discussion was also held on identifying slow and advance learners and it was decided that the major test held at the beginning of academic session is to be used for identifying slow and advance learners.

In the meeting the Teachers were also advised to maintain log book properly and also plan their lessons beforehand.

The meeting also insisted on organizing national seminars for the benefit of the students and teachers.

The meeting ended with a speech from the chairman of IQAC and Principal of the college.

Approved
[Signature]

Principal
Kuma College, Kuma
Kuma, Kuma

Dr. Kishori S. Sharma
Coordinator
IQAC, Kuma College
Kuma, Kuma



Action Taken Report (2017-18)

Action taken report of IQAC, Raha college meeting dated 30/06/2017

Resolution no 1: Submission of pending AQAR

Action taken: AQAR details were discussed and AQAR was prepared

Resolution no 2: Inclusion of New Teacher member and Student member in IQAC.

Action taken: Three new teacher members and two student members were included in IQAC

Action taken report of IQAC, Raha college meeting dated 20/02/2018

Resolution no 1: Identification of slow learners and advance learners among students at the beginning of session.

Action Taken: Major test was conducted by each department to identify slow and advance learners.


Principal
Raha College, Raha
Nagaon, Assam

Coordinator
IQAC
Raha College

IGAC Meeting

Date - 31/8/18

Venue - Conference Room

Agenda:

- ① President takes chair
- ② Purpose of the meeting
- ③ Reading Proceeding of last meeting
- ④ Preparation of Academic Calendar
- ⑤ Preparation of Lesson plan
- ⑥ Speech by chairperson

Signature of members present -

1. Bala Kumar Malika

2.

3. Kamini Das

4. Lakhi K. Madhuk.

5. C. Horn Das

6. Rajashree Das

7. Guntilata Das

8. Ganga Das

9. Prady Das

10. Kanchi Das

A meeting was held today at conference room under the presidency of Sr. Bala K. Malika, chairperson, IGAC. After he chaired took his chair. The coordinator read out the proceeding of the last meeting and the same was accepted.

The meeting had a discussion on the preparation of Academic Calendar for the year 2018-19 and also preparation of lesson plan.

The meeting resolved that -

① Academic Calendar for the year 2018-19 is to be prepared in the line of U. J.

academic calendar and Mr. P. Pige Deby ^{coordinator} will help in preparing the same.

② Lesson plans to be prepared by all faculty members and ensure that courses are covered by the end semester examination.

Approved

Principal
Raha College, Raha
Nagao, Assam

Dr. Karabi Goswami
coordinator

IQAC, Raha College
Coordinator
IQAC
Raha

IQAC Meeting

Date - 6/2/19

Venue - Conference hall

Agenda - ① Organising Workshop on IPR

Signature of members present -

1. Bedal Kumar Chakraborty
2. Manik Das
3. Lakshmi Pd. Modak
4. Punita Lata Singh
5. Rajashree Borker
6. Retham Das
7. Prof. Anurag
8. Parag Das
9. Karabi Goswami
- 10.
- 11.

A meeting was held today at conference hall in the presence of the above signatories. The meeting was presided over by the Chairpersons, IQAC. After the chairman took his chair the purpose of the meeting was informed to the members by the coordinator. The coordinator then reads the proceedings of the last meeting and the same was accepted.

The meeting discussed about organising a workshop on Intellectual Property Rights. It was decided that a workshop on IPR will be organised at college level. Few students from neighbouring schools will also be invited as the topic will be beneficial for them. Students from 9th & 10th grade from two govt. schools of Raha will be invited. As resource person Dr. Topi Basar from NELUJA, Guwahati is to be communicated by the coordination. The workshop will be held on the last week of April & date will be finalised after confirmation from Resource person.

Approved
[Signature]

Principal
Raha College, Raha
Nagaon, Assam

Dr. Karabi Gosewari

Coordination

IQAC, Raha College
Coordinator
IQAC
Raha

IQAC Meeting

Date - 11/6/19

Venue - Conference hall

Agenda - CBCS implementation at Uo level

Signature of members present -

1. Bedar Kumar Chaliha

2. Manika Das

3. Lakhi Pd. Medek

4. Puoti lata Rana

5. Uttam Das

6. Biron Azuma

7. Prag Das

8. Karaki Goswami

9.

A meeting was held today at the conference hall of Raha college at 1:30 pm and the same was presided over by the chairman, IQAC. After the chairman took his chair, the coordinator of IQAC

read out the proceeding of last meeting and was accepted by the members unanimously.

In the meeting discussion was held on implementation of CBCS at UA level as per the guidance of Gauhati University.

The following resolutions were taken at the meeting

① An orientation programme will be conducted by IQAC for all the teaching staff for implementation of CBCS from the academic session 2019-20

② The existing daily time table having classes of 45 minutes duration will be changed to 1 hour and the time table to be prepared fresh.

Approved


Principal
Raha College, Raha
Nagaon, Assam

Dr. Karabi Goswami
Coordination
IQAC, Raha College
Coordinator
IQAC
Raha College



Action Taken Report (2018-19)

Action taken report of IQAC, Raha college meeting dated 03/08/2018

Resolution no 1: Academic Calendar for the session 2018-19 is to be prepared in line with Gauhati University Academic Calendar for UG classes

Action taken: Academic Calendar was prepared.

Resolution no 2: Lesson plans are to be prepared by each teacher so that courses are completed by end semester examination.

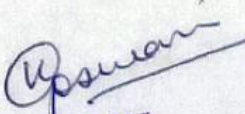
Action taken: Lesson plans were prepared by teachers and submitted to IQAC.

Action taken report of IQAC, Raha college meeting dated 06/02/2019

Resolution No 1: A workshop on Intellectual Property Rights is to be organized in the college among college students and students from 9th and 10th grade of two nearby schools will also be invited.

Action Taken: The workshop could not be organized due to unavoidable circumstances during the session. It will be organized this session.


Principal
Raha College, Raha
Nagaon, Assam


Coordinator
IQAC
Raha College

ISAC Meeting

Date - 9/8/19

Venue - Conference hall

Agenda - Discussion on Academic environment
of the college.

CBCS guidelines - doubt clearance

Signature of members -

1. Dr. Kumar Kalika
2. Manish Das
3. Anil Kumar Das
4. Kishor K. Kalika
5. Rajesh Kumar
6. Karan Kumar
7. Ujjwal Das
8. Arun Kumar
9. Anag Das
- 10.

A meeting of ISAC was held today in the presence of above mentioned signatories. The chairman took the chair and the proceedings of the last meeting were read out and were accepted by the house unanimously.

The members then discussed various problems faced in the new academic session with the implementation of new CBCS

course at Va level in the academic session 2019-20. The departments of English and Assamese informed regarding the confusion in opting AECC course. It was decided to give an orientation class to the 1st semester students the next day.

It was also stressed in the meeting that the course outcome and programme of outcome of the programmes should be well communicated to the students at the very beginning of the classes.

The meeting ended with a speech from the chairperson.

Approved
3/12

Principal
Raha College, Raha
Nagaon, Assam

Dr Karabi Goswami
Coordinator

IQAC, Raha College.

Coordinator
IQAC
Raha College

IQAC Meeting

Date - 29/11/20

Venue - Conference hall

Agenda - Discuss 3rd cycle accreditation

Signatures of members present -

1. Beda Kumar Chakraborty
2. Manika Das
3. Rajeshwar Das
4. Laxmi Pd. Madan
5. Karabi Dasgupta
6. Pritilata Das
7. Ujjam Das
8. Brij Dasgupta
9. Parag Das
- 10.

A general meeting of IQAC was held today at 1 p.m. in the presence of the above signatories.

After the chairman took his chair, the coordination of IQAC informed the gathering regarding the purpose of the meeting. The coordination read out the proceedings of the last meeting and the same was accepted unanimously.

After that discussion was held on upcoming 3rd cycle assessment. The chairperson urged everyone to engage in college development activities as per the requirement of the NAAC assessment. Moreover submission of AQAR was also discussed and the coordinator informed that AQAR was submitted upto academic session 2017-18.

In this meeting criteria wise coordinators were newly appointed -

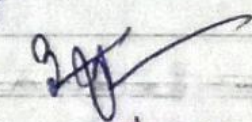
- Criteria 1 - Rita Bora Saikia
- Criteria 2 - Minal Jyoti Sarmah
- Criteria 3 - Dr. Rajashree Bora
- Criteria 4 - Anindul Kr. Sarmah
- Criteria 5 - Monika Das
- Criteria 6 - Prithiraj Borkakoty
- Criteria 7 - Malabika Das

All criteria coordinators were requested to prepare for NAAC assessment in due time. Discussion was also held

Regarding collection of SSS, feedback, online admission etc. The following resolutions were taken in the meeting -

- ① All Criteria coordinators will prepare for NAAC assessment.
- ② Initiate online admission in the next session
- ③ Conduct student satisfaction survey
- ④ Sign MoU with neighbouring college.

Approved



Principal
Raha College, Raha
Nagaon, Assam

Dr. Karabi Goswami
Coordinator
IQAC, Raha College

Coordinator
IQAC

Raha



Action Taken Report (2019-20)

Action taken report of IQAC, Raha college meeting dated 11/06/2019

Resolution no. 1: An Orientation Programme will be conducted by IQAC for all teaching staff for implementation of CBCS from the academic session 2019-20

Action Taken: Orientation Programme was conducted in the college.

Resolution no 2: Existing Class time table having classes of 45 minutes duration is to be changed to 1 hour duration and time table to be prepared fresh.

Action Taken: Time table Committee prepared the new time table.

Action taken report of IQAC, Raha college meeting dated 09/08/2019

The meeting discussed about the implementation of CBCS in the new session as per the guidelines of Gauhati University. Resolution was taken to communicate Course outcome and programme outcome to the students.

Action taken: Teachers communicated the Cos and Pos to the students in class and the same was also uploaded in the website

Action taken report of IQAC, Raha college meeting dated 29/01/2020

Resolution no 1: Criteria coordinators will prepare for 3rd cycle NAAC Assessment

Action taken: Criteria coordinators were selected.

Resolution no 2: Initiate online admission in the next session

Action taken: Online admission started with software from Kareng technologies

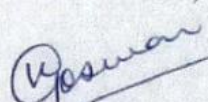
Resolution no 3: Conduct Student Satisfaction Survey.

Action taken: SSS was conducted.

Resolution no 4: Sign Mou with neighbouring college for student and teacher and student exchange

Action taken: Signed Mou with ADP College, Nagaon but no activity could be carried out due to Corona Lockdown.


Principal
Raha College, Raha
Nagaon, Assam


Coordinator
IQAC
Raha College

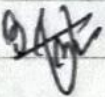
IQAC Meeting

Date - 11/12/20

Venue - Principal's chamber

Agenda - Discussion on Academic environment after covid imposed lockdown

Signature of members present -

1. 

2. 

3. 

4. Renu Bora

5. Rajashree Bora

6. Brij Hanu

7. Karabi Goswami

8. Lakmi Pd Medak.

9. Punita Renu

10. Parag Das

11.

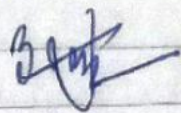
A general meeting of IQAC was held in the Principal's chamber on 11/12/20 at 1:00 pm in the presence of the above signatories.

The meeting was presided over by the chairman, IQAC & Principal Dr. Beda K. Chaliha. A thorough discussion was held on the academic environment of the college as the college was used as a quarantine centre by the Govt. of Assam. In the meeting the following decisions were taken.

- ① To enable the Teachers to take classes in online mode the pending FDP on E-Learning Platform with E2 ICT academy, IIT Guwahati is to be conducted. IQAC coordination was given the responsibility to make the necessary arrangements.

- ② Feedback for the session 2020-21 is to be collected in online mode along with student satisfaction survey.
- ③ Career counselling programme for the students to be organised ~~and~~ when the college opens fully.
- ④ All the pending AQARs to be prepared and submitted to NAAC.
- ⑤ Initiatives to be taken for 3rd cycle of Accreditation.

Approved



Principal
Raha College, Raha
Nagaon, Assam

Dr. Karabi Goswami
Coordinator
IQAC, Raha College.

Coordinator
IQAC
Raha College

Action Taken Report (2020-21)

Action taken report of IQAC, Raha college meeting dated 11/12/2020

Resolution no 1: To enable teachers to take classes in online mode, the pending FDP on E-learning Platforms with E & ICT Academy, IIT Guwahati, is to be conducted.

Action taken: The FDP was conducted from 5-10 April, 2021

Resolution no 2: Feedback from the students is to be collected in online mode for the session 2020-21 along with SSS

Action taken: Feedback was collected offline and SSS through google forms

Resolution no 3: Career Counselling programme for students to be organized when the college opens fully.

Action taken: Career Counselling programme was organized by Career Counselling Cell.

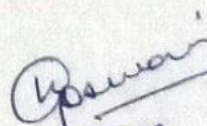
Resolution no 4: Pending AQARs for 2018-19 and 19-20 is to be prepared and submitted to NAAC

Action taken: Preparation is on but the submission is delayed due to second Corona Lockdown.

Resolution no 5: 3rd cycle accreditation is to be initiated.

Action taken: Process is on but delayed due to Corona Lockdown.


Principal
Raha College, Raha
Nagaon, Assam


Coordinator
IQAC
Raha College

IQAC Meeting

Date - 12/11/21

Venue - Principal's chamber

Agenda - ① Chairperson takes chair

② Purpose of the meeting

③ Reading Proceeding of last meeting

④ Submission of AQAR

⑤ Add on certificate course

⑥ Preparation for NAAC assessment

Signature of members present -

1. Beda Kumar Chaliha

2. Manika Das

3. Karabi Goswami

4. Rajashree Bora.

5. Prilata Pagn

6. Lakmi Pd. Medak.

7. Brij Hazra

8. Parag Das.

9. Utham Das

10.

11.

12.

A meeting of IQAC, Raha College was held today in Principal's chamber in the presence of the above mentioned signatories. The meeting was presided over by Principal, Dr. Beda Kr. Chelika. After the chairman took his chair the purpose of the meeting was informed by the coordinator. Then the proceeding of last meeting was read and the same was accepted.

The meeting discussed about the submission of AQAR to NAAC and the coordinator informed that AQAR of 2018-19, 19-20 and 20-21 was pending.

The meeting then discussed about introducing certificate course by each department and opined that each department will enroll their honours students in the course.

Then discussion was held regarding preparation for NAAC assessment which became stagnant because of covid-19 lockdown.

The following resolutions were taken in today's meeting:-

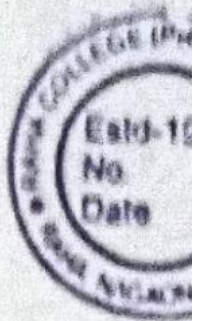
- ① All pending AQARs are to be submitted within the extended time period provided by NAAC.
- ② Each department will introduce at least one certificate course of minimum 80 hours duration and enroll all the honours students of the department.
- ③ Preparation for NAAC assessment is to be started and done within 2022.

Approved
2/11/22
Principal
Raha College, Raha
Jorhat, Assam

Dr. Karabi Goswami
Coordinator
IQAC, Raha College
IQAR
Raha College

Action Taken Report (2021-22)

Action taken report of IQAC, Raha college meeting dated 12/11/2021



Resolution no 1: Pending AQARs of 2018-19, 19-20 and 20-21 is to be submitted.

Action taken: Pending AQARs have been submitted within the session 2021-22.

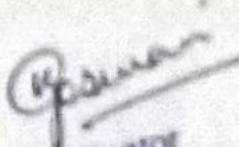
Resolution no 2: Each department will introduce at least one certificate course of minimum 30 hours duration in the Academic session 2021-22.

Action taken: 12 departments started certificate course in the Academic session 2021-22.

Resolution no 3: Preparation for NAAC assessment is to be started and done within the year 2022.

Action taken: Preparation is on but the assessment is delayed due to two waves of Flood in the college during the months of May and June, 2022.


Principal
Raha College, Raha
Nagaon, Assam


Coordinator
IQAC
Raha College