

1. MINUTES OF THE MEETINGS OF STUDENT GRIEVANCE COMMITTEE

Grievance Redressal Cell Meeting



Agenda

Dt. 03/08/2018

1. Chair taking of the chairperson
2. Purpose of the meeting
3. Opinion of the members
4. Action plan.
5. Other's
6. End of the meeting.

Signature of the attending members of the GRC held on 03/08/2018 at 4 P.M. at Conference hall.

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|------------------------|--|
| 1) Bedas Kumar Chakrav | |
| 2) Manika Das | |
| 3) Diganta Bar, Das | |
| 4) Divya Sarma | |
| 5) Anshika Saha | |
| 6) Moinal Pyoti Sarma | |
| 7) Dr. Rimi Borah | |
| 8) Lakshmi P. Medah | |
| 9) | |
| 10) | |
| 11) | |
| 12) | |



Today the meeting of GRC Presided over by the Principal Dr. Poda kumar Chalika and Mr. Lakhi Prasad Medok (Co-ordinator) explained the aim and purpose of the meeting. After well discussion's among the members the meeting has taken following resolutions—

Resolution 1:

The meeting was held on the basis of the application of Miss Jitashree Das, Assistant Professor, Department of Botany. She complained against a student of B.Sc. 5th Semester, Sri Debarshi B.K. Bhuayan for his misbehaviour. The GRC members discussed with the parents of that student and decided to solve the matter.

Resolution 2:

The GRC members decided to observe the Identity card and uniform of the students.

Resolution 3:

The meeting decided that, A Students' Grievance Redressal Box should be kept in front of the Principals office, so that students can submit their grievance/complaint in that box and the Co-ordinator will look after the matter.

Grievance Redressal Cell



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Resolution 4:

The meeting decided that GRC members will observe the discipline, behaviour, manner and other things of the students, and if anyone found guilty, the GRC will take necessary action to tackle the situation.

Lakshmi P. Medel
Co-ordinator
Grievance Redressal Cell
Raha College, Nagaon (Assam)

[Signature]
Principal
Raha College, Raha
Nagaon, Assam



Grievance Redressal Cell

Agenda.

Dt: 13/10/2018.

Time: 1:00pm.

Venue: Principal's office.

1. Chair taking of the chair Person.

2. Purpose of the meeting.

3. Opinion of the members.

4. Resolution.

5. Others.

6. End of the meeting.

Signature of the Present members.

1. Beda Kumar Kalika

2. Manika Das

3. Diganta Kr. Saha

4. Darshan Sarma

5. Mrinal Tyote Sarmah

6. Mrinal Kr. Sarma

7. Dr. Rina Borah

8. Lakhi P. Medah

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Report of the Meeting:

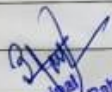
Today on 13/10/2018, a meeting of GRC was held at 1:00pm at Principal's chamber. The meeting was presided over by Dr. Beda Kumar Chaliha, Principal of the college.

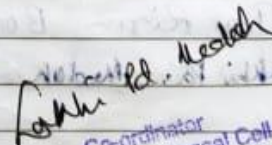
Lakhi Prasad Medok, co-ordinator of GRC explained the purpose of the meeting. On the basis of the application of Dipankar Boddolei, student of B.A. 3rd Semester against Pradunya Senapati, student of B.A. 3rd Semester, the meeting was held. After well discussion among the members present in the meeting, a resolution had been taken unanimously against Pradunya Senapati.

Resolution:

Considering the fact that Pradunya Senapati had been rusticated from the college and all the matter informed to the Raha Police Station.

Principal concluded the meeting with his gratification to the members.


Principal,
Raha College, Raha
Nagaoh, Assam


Lakhi Prasad Medok
Co-ordinator
Grievance Redressal Cell
Raha College, Nagaoh (Assam)



Grievance Redressal Cell

Agenda

Dt. 10/09/19

Time: 1.00 PM.

Venue: Conference Hall.

1. Chair taking of the Chair Person

2. Purpose of the meeting

3. Opinion of the members.

4. Resolution

5. Others

6. End of the meeting

Signature of the Present Members.

1. Beda Kumar Chaliha

2. Manika Bar

3. Diganta Kr. Sura

4. Mrinal Kumar Sura

5. Dwijay Sarma

6. Mrinal Tyoti Sarma

7. Dr. Rina Borah

8. Lakhi B. Medak

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Co-ordinator
Grievance Redressal Cell
(Katak College, Nagaon Assam)

Principal
Katak College
Nagaon Assam



Report of The Meeting:-

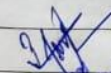
1. A meeting of GRC was held on 10/09/2019 at 1:00 PM at the Conference Hall of the college. Principal, Dr. Beda Kumar Chakita, presided over the meeting. Co-ordinator, briefly explained the purpose of the meeting.

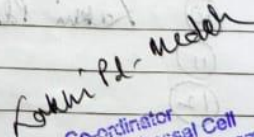
The meeting was held to discuss the issue of last Freshmen Social incident which was held on 01/08/2019, whereas some unwanted situation occurred.

All the members of the GRC present in the meeting and gave their opinion. The meeting decided to warn the students not to do such type of incidents in future, and the meeting took a resolution on this matter.

Resolution :

The GRC meeting notified to the students that in any function or cultural events held in the college, they should maintain their discipline. The responsibility of circulation the notification was given to the Co-ordinator.


Principal
Raha College, Raha
Nagaon, Assam


Co-ordinator
Grievance Redressal Cell
Raha College, Nagaon (Assam)



Grievance Redressal Cell

Agenda:

Date: -28/11/2020

Time: 1:00 PM.

Venue: Conference Hall

- ① Taking Chair of chairman.
- ② Purpose of the meeting
- ③ Preparing future plan.
- ④ Others
- ⑤ End of the meeting.

Signature of attending members at the meeting of GRC held on 28/11/2020 at Conference Hall, Raha College.

- ① Beda Kumar Chelika
- ② Manika Das
- ③ Diganta Debnath
- ④ Ashok Mr. Singh
- ⑤ Arjun Sarma
- ⑥ Ananta Kumar Sarma
- ⑦ Mainal Tyti Sarma
- ⑧ Dr. Rajashree Bora
- ⑨ Prithvi Borthakur
- ⑩ Lakmi P. Medda
- ⑪
- ⑫

Co-ordinator
Grievance Redressal Cell
Raha College, Nagaon (Assam)

Principal
Raha College, Nagaon
Assam



Report of the Meeting:-

Today the meeting of - GRC Presided over by the Principal, Dr. Beda Ks. Chaliha and L.P. Medok, Co-ordinator, explained the aim and purpose of the meeting. After peaceful discussion the meeting has taken the following resolutions.

Resolution - 1:-

The meeting of the GRC decided that each member of GRC inform to their students in class time ~~that~~ about what is GRC and how it help the students and our college family.

Resolution:-2

The meeting decided to advice the Gate keepers of the college to keep and supervising eye in the activities of each students and not to allowed any other to enter the college without informing authority.

At the end of the meeting the Honible Chairman thanked to all in his address and thanked all for valuable suggestions. Chairman also thanked to Co-ordinator and advised members to GRC for well co-operation.

L.P. Medok



Grievance Redressal Cell

Date: 6/09/2021

Time: 1.00 Pm.

venue: Conference Hall

Agenda

- ① Taking chair of chairperson
- ② Purpose of the meeting.
- ③ Awareness and Action Plan of GRC
- ④ Members Speech.
- ⑤ Others.
- ⑥ End of the meeting.

Sign of the Attending Members:-

1. Beda Kumar Chaliha
2. Manika Das
3. Dr. Rajashree Borua
4. Mrishankar Sa
5. Diganta Kr Das
6. Ashim Kr. Singh
7. Anuraj Sarma
8. Mrinal Jyoti Sarma
9. Prithvi B-hary
10. Sakhi B. Medua
11. Rajibul Ha Karbar
- 12.
- 13.
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Report of The meeting:

Today a meeting of GRC was held at conference Hall of our college at 1:00 Pm.

Principal, Dr. Boda Kr. Chaliha was presided over the meeting. Co-ordinator explain the purpose of the meeting.

The main purpose of the meeting was to inform the role of GRC to the college student, how to aware about GRC cell to the students etc.

The members present in the meeting gave their opinion.

After a peaceful discussion the meeting decided to take some resolutions.

Resolution-1

The meeting decided that the Co-ordinator will take the responsibility of circulation of the role of GRC to the students.

Resolution-2:

Only written complain should be taken to consider for discussion in GRC.

At the end of the meeting. Chairman thanked to all the members present in the meeting & the meeting ended up at 2:30 Pm.

Signature

Lalita P. Meekal
Co-ordinator

2. WEB-LINK JUSTIFYING THE OBJECTIVE

<http://www.rahacollege.co.in/cell/3.pdf>

3. PROOF OF CONSTITUTION OF INTERNAL COMMITTEES/GRIEVANCE
COMMITTEE FORMATION/OTHER COMMITTEES AS PER UGC NORMS

**OFFICE OF THE PRINCIPAL
RAHA COLLEGE: RAHA: NAGAON**



Dr. Beda Kr. Chaliha
Principal & Secretary

Phone No. 03672-285998 (O)
94357-27523 (M)

Memo. No. : RC/Notice/2021/08

Date: 11/02/2021

NOTICE

Ref. No. RC/OO/01/18/183 Dtd. 23/05/2018

In Continuation of earlier notice under reference and in pursuance of the discussion held in the Governing Body Meeting dated 06/05/2016, the various cells, study Centers, Examination Zones, Hostel, Units etc. are hereby reconstituted as follows **with immediate effect** -

GU Examination Zones (If allotted) Group-A (1st/3rd/5th Semester)

Sl. No.	Name	Designation	Term
1	Dr. Dwijen Sarma	Assistant Zonal Officer	For 5 years
2	Mr. Balo Ram Nath	Assistant Zonal Officer	For 5 years

Group-B (2nd/4th/6th Semester)

Sl. No.	Name	Designation	Term
1	Mr. Mrinal Jyoti Sarmah	Assistant Zonal Officer	For 5 years
2	Mr. Uttam Das	Assistant Zonal Officer	For 5 years

Boys' Hostel

Sl. No.	Name	Designation	Term
1	Mr. Lakhi Prasad Medok	Teacher In-Charge	For 2 years

Career Counseling Cell & College Website

Sl. No.	Name	Designation	Term
1	Mr. Prithiraj Borkakoty	Co-ordinator	For 5 years

Online Submission of College Data to All India Survey of Higher Education

Sl. No.	Name	Designation	Term
1	Dr. Karabi Goswami	Nodal Officer	For 5 years

NSS

Sl. No.	Name	Designation	Term
1	Mr. Parag Das	Programme Officer	For 2 years

KKSHOU Study Centre

Sl. No.	Name	Designation	Term
1	Mr. Uttam Das	Co-ordinator	As per KKHSOU Guideline

GU IDOL Study Centre

Sl. No.	Name	Designation	Term
1	Mr. Mridul Kr. Sarma	Co-ordinator	As per IDOL Guideline

Principal,
Raha College, Raha
Nagaon, Assam

ASSAM STATE OPEN SCHOOL STUDY CENTRE (UNDER AHSEC)

Sl. No.	Name	Designation	Term
1	Mr. Mrinal Jyoti Sarma	Co-ordinator	As per ASOS Guideline



Teacher Nominee Members for KKSHOU Study Centre

Sl. No.	Name	Designation	Term
1	Mrs. Malabika Das	Teacher Representative	As per KKHSOU guideline
2	Dr. Dwijen Sarma	Teacher Representative	As per KKHSOU guideline

UGC Funded Community College

Sl. No.	Name	Designation	Term
1	Mr. Lakhi Prasad Medok	Nodal Officer	For 2 years

Student Displine & College Campus Maintenance

Sl. No.	Name	Designation	Term
1	Mrs. Rita Bora Saikia	In-charge	For 2 years
2	Dr. Pritilata Pegu Doley	Member	For 2 years
3	Mr. Biraj Hazarika	Member	For 2 years
4	Mr. Uttam Das	Member	For 2 years
5	NSS & NCC Volunteers	Member	For 2 years

Anti Ragging Squad

Sl. No.	Name	Designation	Term
1	Mrs. Malabika Das	Anti Ragging Squad In-charge	For 2 years
2	Mrs. Monika Das	Anti Ragging Squad	For 2 years
3	Dr. Rajashree Bora	Anti Ragging Squad	For 2 years
4	Mr. Mridul Kumar Sarma	Anti Ragging Squad	For 2 years
5	Mr. Diganta Kumar Deka	Anti Ragging Squad	For 2 years
6	Mr. Ashok Kr. Singh	Anti Ragging Squad	For 2 years

Seminar/ Workshop/ Awareness Programme Organizing Core Committee

Sl. No.	Name	Designation	Term
1	Principal	Chairman	Permanent
2	Vice-Principal	Vice-Chairman	Permanent
3	All Members from Organizing Dept.	Convener/ Organizing Secretary etc.	Permanent
4	Mrs. Kalpana Devi	Member	For 2 years
5	Ms. Krishna Hazarika	Member	For 2 years
6	Dr. Rinu Borah	Member	For 2 years
7	Dr. Rita Moni Das	Member	For 2 years
8	Ms. Enimala Ronghangpi	Member	For 2 years
9	Dr. Monjusree Bora	Member	For 2 years
10	Mrs. Kabideepa Handique	Member	For 2 years
11	Ms. Sujata Medhi	Member	For 2 years
12	Dr. Nandita Goswami	Member	For 2 years

[Handwritten Signature]
Principal
Kalpana College, Nagaon, Assam

Online Admission Screening Committee (H.S. Arts, Science & Commerce)

Sl. No.	Name	Designation	Term
1	Mr. Ashok Kr. Singh	Member	For 2 years
2	Dr. Karabi Goswami	Member	For 2 years
3	Dr. Pritilata Pegu Doley	Member	For 2 years
4	Mr. Uttam Das	Member	For 2 years



Online Admission Screening Committee (TDC Arts, Science & Commerce)

Sl. No.	Name	Designation	Term
1	Mr. Lakhi Prasad Medok	Member	For 2 years
2	Mr. Biraj Hazarika	Member	For 2 years
3	Mr. Balo Ram Nath	Member	For 2 years
4	Mr. Parag Das	Member	For 2 years

Prospectus Committee

Sl. No.	Name	Designation	Term
1	Principal	Chairman	Permanent
2	Vice-Principal	Co-Chairman	Permanent
3	Mr. Prithiraj Borkakoty	Convener	For 2 years
4	Dr. Karabi Goswami	Member	For 2 years
5	Mr. Balo Ram Nath	Member	For 2 years

Besides the above, some other committee's viz. Admission Committee, Library Committee, Examination Committee, Anti Ragging & Disciplinary Action Committee, Research Committee, Publishing Board etc. which have been functioning permanently will remain same as earlier.

Sd/-
(Dr. Beda Kr. Chaliha)
Principal/ Secretary

Memo No.:- RC/Notice/2021/08-33 Date : 11/02/2021

Copy forwarded for information and necessary action to :

1. Person Concerned
2. Office Order file.


(Dr. Beda Kr. Chaliha)
Principal/ Secretary

Principal
Raha College, Raha
Nagaon, Assam



**Grievance Redressal Cell Raha College, Raha, Nagaon
for the session, 2022-2023**

Sl. No.	Name	Designation
1	<i>Dr. Beda Kumar Chaliha, Principal</i>	<i>Chairman</i>
2	<i>Mrs. Monika Das, Vice-Principal</i>	<i>Vice-Chairman</i>
3	<i>Dr. Rajashree Bora HoD, Assamese</i>	<i>Member</i>
4	<i>Mrs. Kalpana Devi, HoD, Economics</i>	<i>Member</i>
5	<i>Mr. Prithiraj Barkakoty, HoD, English</i>	<i>Member</i>
6	<i>Mr. Mridul Kumar Sarma, HoD, Political Science</i>	<i>Member</i>
7	<i>Mr. Diganta Kumar Deka, HoD, Geography</i>	<i>Member</i>
8	<i>Mr. Mrinal Jyoti Sarmah, HoD, History</i>	<i>Member</i>
9	<i>Mr. Dwijen Sarma, HoD, Sanskrit</i>	<i>Member</i>
10	<i>Mr. Ashok Kumar Singh, HoD, Hindi</i>	<i>Member</i>
11	<i>Mr. Lakhi Prasad Medok, Assistant Professor</i>	<i>Co-ordinator</i>
12	<i>Ms. Rajashree Bardoloi, Librarian</i>	<i>Member</i>
13	<i>Mr. Guluk Chandru Nath, UDA</i>	<i>Member</i>


(Dr. Beda Kumar Chaliha)
Principal, Raha College

Principal
Raha College, Raha
Nagaon, Assam