

THE CODE OF CONDUCT IN THE LIBRARY

- Students must enter the library with college uniform. Without college uniform, no one will enter inside the library.
- All the students/faculties and outsiders entering the Library shall keep their bags at the property counter. Only notebooks, purse, wallet, money, important document will be allowed inside.
- Library is not responsible for any loss of personal belongings.
- Carry your student ID card and Library ID card with you when you enter in the library.
- Beverages and Eatables are not allowed inside the library.
- Every member must signature in the gate register available at the entrance.
- All users are requested to keep their mobiles in silent/vibrate mode. Use of mobile phones is strictly prohibited in the library premises.
- The readers must intimate immediately to the Librarian if he or she loses the reader's card. The Librarian will issue a duplicate card after proper verification.
- The readers must be examined carefully about the books issued to them before leaving the library.
- The books must be returned to the library on stipulated time
- Pin-drop silence and discipline must be maintained in the library.
- The library has got the power to cancel the membership of the students if he or she violates any rules of the library.