



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

RAHA COLLEGE

GARMARI, RAHA, NAGAON, ASSAM.

782103

www.rahacollege.co.in

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

- ♦ Raha college is located at a distance of one and half kilometre from Raha town and can be approached from three main roads. It is only at a distance of 400 metre from the junction of NH37 road towards Chaparmukh Railway Junction.
- ♦ The college was established on 28th July, 1964, with the objective of imparting higher education in the disciplines of Arts and vocational subjects. The college has a vision to uplift the rural youths with good education. Science and Commerce streams were introduced in 2016. It has its own campus and infrastructure and is capable of accommodating around 2000 students in the undergraduate level.
- ♦ Raha college is the only degree college in the Raha Legislative Assembly reserved for Scheduled Caste. Raha area comprising 92 villages is economically backward area. It is dominated by habitation of poor scheduled caste, scheduled tribe and religious minority people.
- ♦ The college is permanently affiliated to Gauhati University and it is a co-educational institute. The college has been included under Section 2(f) and 12(b) as per the UGC Act, 1956.
- ♦ The college has 5 digital classrooms, a modern acoustic auditorium having a capacity of 700 people, a computer laboratory, 4 modern science laboratories. The Raha College Central Library has a collection of 29742 books and is enlisted with N-List.
- ♦ The college has a modern gymnasium and a playground in the campus which is an added attraction for both the staff members and the students. There is one boys' hostel accomodating 20 inmates and the girls' hostel is nearing completion.
- ♦ The college campus is a tobacco free zone and also plastic free. Students from various communities and religious background study in this rich environment.
- ♦ The college has introduced the CBCS system from 2019 as per the direction of Gauhati University.
- ♦ There is 24x7 CCTV surveillance in the college campus and the entire boundary of the college is fortified by a boundary wall. There is provision for securtiy guard and night chakidar.
- ♦ The college was reaccredited with B grade in its second cycle of NAAC accreditation in 2015.

Vision

- ♦ Raha college will try to provide quality education in the disciplines of Arts, Science, Commerce and other vocational subjects.
- ♦ The college will equip the students with knowledge and skills in their chosen disciplines to help the students bring out their best so that they can make use of their trainings in the various challenges of life.
- ♦ The college will equip them with education for a meaningful life and inculcate values, identify hidden talents among the students and provide them opportunities to realise their full power and potential.
- ♦ The college will try its best to shape them into responsible citizens of the country and make them leaders in their chosen fields.
- ♦ Raha college will instil into the students the spirit of patriotism, humanistic value, dedication and service to the nation.
- ♦ Raha college has a vision of becoming one of the front runners of higher education in the state.
- ♦ The college teaches the students to respect the features of the Indian constituion and live harmoniously with a mutual sense of respect towards others from different caste and communities.

Mission

- ♦ Raha college started its mission to bring light to the largely underdeveloped people of Raha locality since its humble beginning in 1964. The surrounding population of the area where the college is located is primarily inhabited by people belonging to the schedule caste and the scheduled tribe who are poor in all spheres of life. They are economically weak, socially backward and largely poor in the field of education. To rid them from all sorts of poverty, the college started its mission in the 1960s.
- ♦ The college tries to teach the students ethics and morality so that they become morally rich and avoid all kind of corruption.
- ♦ The college gives special emphasis to make the students socially responsible and make them sensitive to social issues. Various community initiatives are undertaken by the students.
- ♦ The college is trying its best to equip the students with modern skills so that they can be employed.
- ♦ Raha college tries to teach the students about the rich tradition and heritage of their state and at the same time make them aware of the rich spiritual knowledge of the country.

1.2 Strength, Weakness, Opportunity and Challenges (SWOC)

Institutional Strength

- ♦ Raha College is the only degree college in the greater Raha Legislative assembly Constituency and students from greater Raha area come to study here.
- ♦ There is gender equality in the college campus. The Women Cell of the college holds several discussions and seminars on women related issues. Moreover, there is 24 hours CCTV surveillance on the campus. Women's restroom and Girls' common room are available in the college campus.
- ♦ There are 5 digital classrooms in the college for imparting teaching through ICT.
- ♦ Science and Commerce streams have been introduced from the academic session 2016-17. There are four modern science laboratories in science stream for the departments of Physics, Chemistry, Botany and Zoology.
- ♦ A modern gymnasium and a playground in the college campus helps the students and staff to maintain their physical fitness.
- ♦ The Central library of the college has a large collection of books, e-books and e-journals and is automated.
- ♦ The College has a well-qualified and dedicated faculty who do their utmost to impart academic teachings to the students,
- ♦ The College campus is green and spacious and is free from pollution and environmental hazards.
- ♦ High enrollment of students is seen as it is the only degree college in the entire width and breadth of the Raha Legislative assembly constituency.
- ♦ The NCC, NSS and career counselling Cell of the college are active and carry out several programmes throughout the year.
- ♦ There is a modern computer laboratory in the college.
- ♦ The College has a considerable number of young faculty members and office staff. the young force is seen as an asset to the college.

Institutional Weakness

- ♦ The number of meritorious students is comparatively less as the college has to accommodate a large

number of less meritorious students hailing from the region, as this is the only degree college in the greater Raha LAC.

- ♦ Most of our students are from the backward/rural/remote areas belonging to the scheduled caste and scheduled tribe communities.
- ♦ The attendance of our students is low because they belong to poor families and they have to work in order to support their families,
- ♦ The number of students in science and commerce streams are less.
- ♦ More digital and modern classrooms are required in the college.
- ♦ The College campus is prone to flood, Last year the college suffered heavy loss due to flood water, The entire campus was submerged and inundated under flood water. As a result, a lot of important documents, registers, records were destroyed. At the same time a large number of college furniture were damaged by flood water,
- ♦ Most of the departmental rooms are small in size and some of the departments don't have separate laboratory rooms,
- ♦ There are many temporary teachers and office staff in the college. Due to less amount of financial grants received, the college Governing Body is not in a position to pay them adequate salaries.

Institutional Opportunity

- ♦ The College imbibes strong work culture and generates deep social values,
- ♦ There are three distance education schools in the college, namely, KKHSOU (Krishna Kanta Handique State Open university), IDOL (Institute of Distance and Open Learning under Gauhati University) and ASOS (Assam State Open school), All are reputed wings of state universities and higher secondary council of the state.
- ♦ Most of our students get employed in the defence and teaching profession due to the active involvement of the NCC and other departments of the college,
- ♦ The Career Counselling Cell along with some departments also provide training for competitive examinations to the students,
- ♦ The College gives special emphasis for women empowerment and the Women Cell of the college conducts various discussions, seminars on gender related issues.
- ♦ Two MOUs have been signed with two reputed colleges of the state for interchange of faculty and students every academic session.
- ♦ The College has purchased a generator to meet its power needs. Now, classes and other activities are not hampered when there are power cuts and frequent load shedding.
- ♦ The college holds College week every year and students can showcase their talents in sports and cultural activities.

The College also celebrates most of the important national days. Environmental day, Teachers' Day and MatriBahasa day are also celebrated in the college. The students get benefitted by attending such celebrations

Institutional Challenge

- ♦ Full implementation of CBCS course has posed a challenge as more faculty members and better infrastructure are required,
- ♦ Traditional mode of syllabus and curriculum has posed a serious threat to the student community as they are not able to get jobs in the competitive market and this has also hampered the educational

system as parents seem reluctant to send their wards to colleges.

- ♦ Another challenge faced by the institute is to accommodate a large number of students in classrooms having limited seat capacity.
- ♦ There is a trend of early marriages among some students, this has posed a challenge as most of such couples are unable to continue their studies. Moreover, financial hardships also account for a high dropout rate.
- ♦ The Science and Commerce streams of the college have low enrollments and this is another challenge to the college.
- ♦ The college cannot frame its own syllabus and curriculum as it is affiliated to a university. This is one major challenge faced by the college.

The road connecting the college campus to the main road had been badly damaged by the flood in recent years and poses great difficulties to the students and teachers while coming to the college

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- ♦ The college directs all the departments and staff members to prepare lesson plans and departmental ns. Academic processes are streamlined with time tables, workloads etc.
- ♦ ICT enabled classrooms along with a modern library help the students to participate in a modern teaching learning process.
- ♦ Teaching staff participates in faculty development programmes and involve themselves in decisionmaking bodies of the college.
- ♦ Field trips are planned by the departments for experiential learning.
- ♦ 22 number of add-on courses have been added in the last five years to bolster academic credentials.
- ♦ Feedback system has been introduced to monitor
- ♦ coverage and teachers' performance. Raha college is an affiliated college of Gauhati University. The University provides the entire course syllabus, textbooks, reference books, list of practical experiments/titles/programmes etc, which enables the teachers to follow the curriculum for each semester.
- ♦ students' performance as well as faculty's performance.
- ♦ Academic committee meetings are held to know and assess syllabus

Teaching-learning and Evaluation

- ♦ The college follows the reservation policy of the Government of Assam. The college also adheres to govt. rules in respect of admission of differently abled students.
- ♦ Student-teacher ratio is
- ♦ The percentage of full time teachers with NET/ SET/SLET/Ph.D, etc is comparatively high.
- ♦ The evaluation of internal examinations like sessional test, unit test, etc.. The college endeavours to achieve transparency in its admission process. After receiving the application online, merit list is prepared by the admission committee. The merit list is displayed on the college websites done in the

college. The process is transparent and students can verify their marks and answer scripts.

- ♦ There is a Grievance Redressal Cell where students can put up complaints regarding any injustice meted out to them.
- ♦ The external examination is carried out in the evaluation zones specified by the affiliating university.
- ♦ The college website displays the programme outcomes and course outcomes in the respective departmental profiles.

Research, Innovations and Extension

- ♦ Some teachers have published research papers in the journals notified on UGC Care List during the last five years.
- ♦ A considerable number of teachers have published books and chapters in national conferences, seminars, etc., during the last five years.
- ♦ The NSS, NCC, Women Cell and the departments are involved in extension activities. During the covid pandemic, the college created an awareness campaign among the people of the locality. Moreover, the college functioned as a covid care facility during the time of the pandemic.
- ♦ Faculty and student exchange has been undertaken in the last five years. Field trips are a regular feature of the departments every year. Field trips are encouraged to strengthen experiential learning.
- ♦ Two national seminars were held in 2017.
- ♦ Department of Education, Raha College, publishes a peer reviewed journal annually.

Infrastructure and Learning Resources

- ♦ The college has five digital classrooms, sufficient modern classrooms, four modern science laboratories, one modern gymnasium and one canteen.
- ♦ The college is set against the backdrop of extensive green cover and has aesthetically designed buildings. The natural habitat of the area has been preserved to a large extent.
- ♦ The main auditorium of the college has acoustic features and it can accommodate nearly 700 people. The auditorium is also used as classroom for certain subjects where the number of students is high.
- ♦ Raha College Central Library uses automated integrated library management system (ILMS) and has subscribed to 6000 e-journals. It has 199000 e-books.
- ♦ The college has a canteen committee and a maintenance committee to look after its infrastructure and there is a system of periodic checks.
- ♦ There is one boys' hostel having 20 inmates and a girls' hostel is nearing completion. There is a girls' common room and one women's restroom for the women faculty and female office staff.

Student Support and Progression

- ♦ Raha College students are benefited by all govt. funded scholarships and free ships is given to all BPL category students under a Assam Govt. scheme.
- ♦ The Career Counseling Cell of the college has organised four seminars and a four-day workshop on "soft skills and career counselling" in the last five years. Some departments have also provided free coaching to students appearing for competitive examination.
- ♦ Various sports equipment and gym fitness machines are available so that students and staff can maintain physical fitness.

- ♦ There is not a single case of ragging or any case of sexual harassment in the college in the last five years. There are committees like anti-ragging committee, Grievance Redressal Committee to address any problem related with such cases. The whole campus of the college is under CCTV surveillance.
- ♦ A number of value added and skill development courses have been introduced by the various departments to improve the skill and efficiency of the students.
- ♦ Students also become members of different committees, thus involving them in corporate activities.
- ♦ The Alumni Association of the college is active.

Governance, Leadership and Management

- ♦ The vision of Raha College is to make it a seat of excellence and to uplift the living standards of the rural youths by imparting them higher education and fostering an enduring sense of discipline and single-minded dedication to their work.
- ♦ The mission of the college is to serve the rural youths by providing them with easy access to higher education and job opportunities.
- ♦ Decentralization and participative management is followed by the institute and all the constituent bodies adhere to it. The college has altogether 24 different organisational bodies for enactment of various activities.
- ♦ E-governance has been implemented in student admission and support. The college library is automated and uses the state of art technology.
- ♦ The college has welfare measures for both teaching and non-teaching staff and has support and recreational facilities.
- ♦ Both internal and external audit are done by the college authority regularly. Internal audit is undertaken by a person with accounts experience appointed by the Governing Body of the college, while external audit is done through a government certified chartered accountant annually.
- ♦ The IQAC of the college has been putting up efforts for continuous quality enhancement through various strategies, practices and initiatives. IQAC holds regular meetings from time to time and feedback is collected from the stakeholders and analysed and used for improvements.

Institutional Values and Best Practices

- ♦ The college promotes gender sensitivity to create awareness about gender equality. It aims to integrate gender related issues by including a number of facilities like safety, security, 24/7 CCTV surveillance, anti-ragging squad and awareness programmes on women safety and gender sensitivity.
- ♦ Adhering to the Govt. of India's resolution to ban all single use plastics, the college authority has declared Raha College campus plastic free.
- ♦ Two best practices successfully implemented by the college are tobacco free campus and discarding the use of plastic materials. Both of them have been successfully implemented in the college.
- ♦ The plastic free campus practice is adopted with the objective of growing a culture of eco-friendly practices which is a collective responsibility of the students, staff and neighbouring community towards creating responsible and environmental friendly citizens.
- ♦ Raha college provides an inclusive environment that is, tolerance and harmony towards cultural, regional, linguistic, communal and socio-economic issues. It sensitises the students and employees to the constitutional obligations- values, rights, duties and responsibilities of citizens.
- ♦ The college has facilities for alternate sources of energy, it has a green campus, it manages various types of degradable and non-degradable waste and is disabled friendly, and has a barrier free environment.

- ♦ Green audit has been carried out in the college and beyond the campus environmental promotion activities are carried out.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	RAHA COLLEGE
Address	Garmari, Raha, Nagaon, Assam.
City	Raha
State	Assam
Pin	782103
Website	www.rahacollege.co.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Beda Kumar Chaliha	03672-295914	9435727523	-	collegeraha@yahoo.in
IQAC / CIQA coordinator	Karabi Goswami	03672-295915	9435550317	-	krbgoswami@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Assam	Gauhati University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	01-09-1994	View Document
12B of UGC	01-09-1994	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day, Month and year (dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Garmari, Raha, Nagaon, Assam.	Rural	6.48	42614.5

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Education	36	HSSLC	Assamese	30	20
UG	BA,English	36	HSSLC	English	20	11
UG	BA,Geography	36	HSSLC	English	60	53
UG	BA,Hindi	36	HSSLC	Hindi	20	12
UG	BA,History	36	HSSLC	Assamese	20	7
UG	BA,Philosophy	36	HSSLC	Assamese	20	8
UG	BSc,Physics	36	HSSLC	English	20	2
UG	BA,Political Science	36	HSSLC	English + Assamese	50	40
UG	BA,Mathematics	36	HSSLC	English	20	0
UG	BSc,Mathematics	36	HSSLC	English	20	1
UG	BA,Sanskrit	36	HSSLC	English + Assamese	20	2
UG	BA,Sociology	36	HSSLC	English	20	2
UG	BSc,Zoology	36	HSSLC	English + Assamese	20	8
UG	BA,Arts	36	HSSLC	Assamese	0	0
UG	BA,Arts	36	HSSLC	Assamese	350	255
UG	BSc,Science	36	HSSLC	English + Assamese	50	2
UG	BCom,Commerce	36	HSSLC	English + Assamese	10	1
UG	BCom,Commerce	36	HSSLC	English + Assamese	30	2

UG	BCom, Commerce	36	HSSLC	English + Assamese	10	0
UG	BA, Assamese	36	HSSLC	Assamese	60	50
UG	BA, Anthropology	36	HSSLC	English + Assamese	20	2
UG	BSc, Botany	36	HSSLC	English	20	1
UG	BSc, Chemistry	36	HSSLC	English	20	2
UG	BA, Economics	36	HSSLC	English	20	7

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				6				20			
Recruited	0	0	0	0	3	3	0	6	8	11	0	19
Yet to Recruit	0				0				1			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				23			
Recruited	0	0	0	0	0	0	0	0	6	17	0	23
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				10
Recruited	6	1	0	7
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				13
Recruited	10	3	0	13
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	1	0	1	6	0	8
M.Phil.	0	0	0	0	1	0	4	1	0	6
PG	0	0	0	3	1	0	3	4	0	11
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	
	Others		Total	
	0		0	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	735	0	0	0	735
	Female	599	0	0	0	599
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	102	64	68	120
	Female	53	55	57	84
	Others	0	0	0	0
ST	Male	78	86	85	129
	Female	72	64	64	85
	Others	0	0	0	0
OBC	Male	117	103	156	162
	Female	119	98	86	99
	Others	0	0	0	0
General	Male	38	22	47	59
	Female	38	50	40	61
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		617	542	603	799

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>In accordance with various provisions of NEP, 2020 and their implementations, a committee has been formed in Raha College. Raha College has taken initiatives like following the guidelines and syllabi of the parent university, Skill Enhancement Courses (SECs) by different departments, carrying out different Certificate Courses, providing opportunities for Science stream students to take Generic papers from Arts background, more technological innovations and using ICT and digital facilities in the class for students. Some of the multidisciplinary and interdisciplinary approaches like communication skill, public speaking skill, computer education, GIS, remote sensing, cutting and tailoring, value</p>
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	<p>education, research methodology, Hindi speaking skill, Sanskrit speaking skill, recitation, public administration, bio data writing, practices of Panchayat system, rural development, oral tradition and oral history, beautification and self-grooming, retailing and operation management etc with a view to help students for future economic self-sufficiency. A number of extension service programmes have been organized by the college to enhance varied kinds of knowledge, which will help in better socialization of the students and community engagement. At college level, students will be exposed to attend various seminars, conferences, special talks, lectures etc in coming days. The teacher-students exchange programme will be held in order to provide students opportunities to better communication, interaction and so on.</p>
2. Academic bank of credits (ABC):	<p>The institution is yet to register under the ABC. But, already awareness has been created among the faculty members through initiatives like taking part in workshops, training etc. The college will make arrangements to aware students about ABC, how can they open ABC account, how can avail multiple options for entry and exit in colleges or universities. All these initiatives will help them to know about choosing multidisciplinary, skill-based and flexible curriculum to promote flexibility, equality, quality in higher education.</p>
3. Skill development:	<p>Raha College focuses on developing skills among students to develop competencies and making them ready to enter in various vocations. As a higher education institution under Gauhati University, the college has already started various syllabus specific skill-enhancement courses given under various departments. Besides, the college has been provided some skill development programmes under Computer Education, Cutting and Tailoring, map making and spatial analysis using open source software (QGIS), beautician and parlour etc. The college has also taking initiatives to develop professional skills among students through various career counseling sessions. With all these initiatives, the college is ready to implement NEP, 2020 in its true sense.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>The institute organizes Sanskrit Divas, Hindi Divas, Sankardev Tithi, Saraswati Puja, Swahid Divas, World Environment day, Women's Day, Bihu, birth</p>

	and death anniversaries of eminent cultural activists; organizes various literary and cultural competitions among students, excursion programmes etc. The faculty members use bilingual mode (Assamese, English) along with Hindi and Sanskrit in the respective subjects. Assamese and English both mediums are encouraged for students.
5. Focus on Outcome based education (OBE):	The college is ready to implement the objectives as per the structural curriculum prescribed by the parent university. Students are inducted on outcome based education at the very beginning of the respective sessions. Teachers are also being sensitized about OBE by the college and teaching plans are already been prepared for delineating the outcomes. The teachers also use online platforms like Google Meet, Zoom, WhatsApp, YouTube etc.
6. Distance education/online education:	Raha College has Open University study centers like KKHSOU, IDOL and SOS for providing open and distance education to a large population providing Graduate and Post Graduate courses. Online platforms were being used for those students specially during the Covid-19 pandemic. Students enrolled in open and distance programmes of the college study centre are also being trained to use online platforms like Zoom, Google Meet, Google Classroom, Youtube etc through short videos, power point presentation, preparing assignments etc. In order to have smooth functioning of various academic works, Raha College has created official WhatsApp group for teaching and non-teaching staff. Moreover, every department has its own WhatsApp groups for the respective students and faculty members.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, Electoral Literacy Club has been set up in the College.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, students' co-ordinator and co-ordinating faculty members are appointed by the college. Yes, ELC is functional. Yes The ELC is representative in character. The Electoral Literacy Club of Raha College has been formed with the following faculty

	members and student representatives for the session 2022-23: 1. Mridul Kr Sarma (Advisor), Associate Professor 2. Balo Ram Nath Faculty Coordinator 3. Dr. Karabi Goswami, Coordinator, IQAC 4. Biraj Hazarika, Assistant Professor (Faculty Member) 5. Enimala Ranghangpi Assistant Professor (Faculty Member) 6. Manishs Deka, 6th Sem (Student Co-ordinator) 7. Abinash Deka, 6th Sem (Student Member) 8. Rumi Hazarika, 2nd Sem (Student Member)
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	1. Celebrated Voter's Day on 25th January, 2023 in the college. 2. Mock drill on how to cast vote before College Students Union Election 3. Awareness Programme on New Voter Registration.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The College has undertaken some socially relevant initiatives: Celebrated Voter's day on 25th January, 2023 in the college, conducted awareness Programme on New Voter Registration.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The College has added New Voters' Registration Tab on the College Website. Awareness campaigns for New Voters' Registration were conducted.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1514	1360	1326	1448	1342

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 30

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
26	26	23	25	25

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
168.17	160.97	137.43	76.75	76.43

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Raha College is a constituent college of Gauhati University, and as such follows a pre-determined syllabus set by the parent University. The college adheres to follow the established academic structures and values, committed to provide facilities for holistic development for its students. The college has adopted and implemented Choice Based Credit System (CBCS) since 2019-20 academic session at Graduate level.

- Academic activities and processes are streamlined, with time-tables, workloads and other supporting administrative tasks prepared well in advance of teaching sessions.
- The college prospectus is prepared in such a way to provide information about various programmes and courses.
- The IQAC prepares the academic calendar before the commencement of every academic session. It is prepared as per the academic calendar of the parent University named Gauhati University including the necessary information including commencement of classes, schedule of conducting and evaluation of sessional examinations, assignments, field work, days to observe and celebrate, co-curricular activities etc.
- The various departments of the college prepare their own plan of action for every academic year.
- Every academic session starts with an Induction Programme for newly admitted students by letting them for about various rules, regulations and other information about the college.
- Teaching plans are prepared by teachers including the Teaching Learning Method (TLM) to be used for each topic.
- Every department maintains its own Log Book.
- Need-based remedial and tutorial classes are conducted for students.
- The college has its central notice board for sharing necessary notices for students.
- Every department shares important notices for students via departmental notice boards along with WhatsApp groups.
- For continuous development, our teachers regularly update their knowledge through active involvement in Research and Faculty Development Programmes. Different faculty members are involved in academic activities like External Evaluators, Question paper setting of different universities, writing different course materials (online and offline) on prescribed syllabus of different universities etc.
- Parent-teacher meetings are held at departmental level regularly.
- The college provides ICT facilities for students with some basic amenities. Apart from traditional classrooms, ICT enabled classrooms are used for taking classes, lectures and class seminars through projectors. Experiential learning for the students through projects and field trips are specifically facilitated. College library provides access to text books, reference books, local journals, newspapers etc.
- During COVID-19 period when the college was closed, regular online classes were held irrespective of all the departments. Moreover, a good number of Webinars were organized by

various departments of the college.

- ◆ Besides its academic credentials, Raha College offers certificate add-on courses like PGDCA, DCA, Tally, DTP, Cutting and Tailoring, Value Education. These courses impart life-skills and are transacted by practitioners, thus providing opportunity to students for hands-on experience and building bridges with the world of work.
- ◆ At Raha College, education is a dialogic process, and it is the feedback system that gives its accountability. Feedback forms for students and alumni are displayed on the college website for the requisite stakeholders to confidentially give the college their evaluations and suggestions. The institution strives to incorporate these into all aspects of its functioning.
- ◆ The Principal and Vice-Principal look after all the academic and non-academic activities of the college and take up necessary actions if needed.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 39

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document

Other Upload Files

1	View Document
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1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 10.76

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
485	106	53	53	55

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The college adheres to curriculum designed by the affiliating university. The curriculum includes a number of courses on Gender, Human values, Professional ethics and Environmental issues. Apart from imparting theoretical knowledge on these issues through curriculum delivery, the college endeavours to make the students aware and responsible towards the issues related to Gender, Human Values, Environment and Sustainability and Professional Ethics by conducting various events and programmes.

1. Courses on Gender:

Sl. No.	Course Name	Course Code	
1.	Women Power and Politics	POL-HE-6036	
2.	Feminism: Theory and Practices, Women and Education	EDU-HC-6046	
3.	Women's Writing	ENG-HC- 5026	
4.	Contemporary India: Women and Empowerment	ENG-HG-2016	

1. Courses on Environment and sustainability:

Sl. No.	Course Name	Course Code	
1.	Population and Settlement Geography	GGY-RC-4026	
2.	Environmental Geography and Disaster Management	GGY-HC-4016	
3.	Economic Geography	GGY-HC-3016	
4.	Human Geography	GGY-HC-2016	
5.	Disaster Management	GGY-HG-2046	
6.	Resources and Sustainable Development	GGY-HG-2056	

7.	Regional Development and Planning	GGY-HE-5046	
8.	Geography of Resources and Development	GGY-HE-6066	
9.	Environmental Science	ENV-AE-2014	
10.	Principles of Ecology	ZOO-HC-1026	
11.	Fish and Fisheries	ZOO-HE-6026	
12.	Wildlife Conservation and Management	ZOO-HE-6046	
13.	Ornamental Fish and Fisheries	ZOO-SE-3014	
14.	Apiculture	ZOO-SE-3024	
15.	Non-Mulberry Sericulture	ZOO-SE-4014	

1. Courses on Human Values and Professional Ethics:

Sl. No.	Course Name	Course Code	
1.	Individual And Society	ENG-HG-1026	
2.	Ethics	PHI-RC-3016	
3.	Human Rights	POL-HE-5016	
4.	Understanding Ambedkar	POL-HG-4026	
5.	Byabaharik Asomiya	ASM-HC-3014	
6.	Teacher Education in India	EDU-HE-5046	
7.	Value and Peace Education	EDU-HC-3036	

Apart from delivering the prescribed courses, our institution has been conducting several practical programs through the Women Cell, NCC, NSS, IQAC and various departments of the College on issues related to Professional Ethics, Gender, Human Values and Environment and Sustainability.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 9.71

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 147

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 78.47

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
799	603	542	617	617

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
930	780	780	780	780

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list as published by the HEI and endorsed by the competent authority	View Document
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	View Document

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
344	289	289	289	289

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
344	289	289	289	289

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio**2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)****Response:** 58.23**2.3 Teaching- Learning Process****2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process****Response:**

The institution follows different student centric methods such as experiential learning, participative learning and problem solving methodologies for effective activity-based teaching and learning

- Teacher and students exchange programs are arranged to provide new learning environments and experiences both for students and teachers.
- The college employs interactive approach through discussions, oral presentations etc to encourage greater participation and interactive learning.
- Project work is assigned in all practical subjects to encourage team work and participative learning.
- Field trips by various departments as per the requirements of syllabus are conducted.
- Educational tours to other institutions and places are conducted by various departments to give real

life exposures to students.

- ♦ Wall magazines are published by various departments to nurture creativity and participative learning along with the college magazine.
 - ♦ Class seminars are organized to encourage and motivate students to become participative agents and not just passive recipient of knowledge.
 - ♦ Teachers of the college try to make the best use of technology in their teaching process. Most of the teachers have the knowledge and skills to use new digital tools to help students achieve high academic standards. ICT has enabled better and swifter communication, presentation of ideas in an effective and relevant way. The college has three ICT enabled classrooms having projectors which help in the E-learning process. The three ICT enabled classrooms are made available to all the departments through a well planned class routine. Some teachers use and share E-materials which are very helpful for the students as they are handy and save the cost of buying the physical books.
 - ♦ The college library also provides accessibility to E-resources vide N-List. The college has a well quipped Computer Lab. The teachers take practical classes for courses like Commerce.
 - ♦ Teachers make and present Power-Point Presentations in the classroom which help them have interactive conversations with the students. Students are also encouraged to make PPP of the assignments.
 - ♦ The teachers have also started taking classes online on Google Meet, Zoom etc since the onset on COVID-19. Teachers have also attended FDPs to familiarize themselves with these online platforms. An online FDP on E-Learning platforms has also been conducted by the college. Besides using E-materials, teachers use videos, You Tube contents etc for adding quality to lecture delivery.
 - ♦ Teachers share reading materials, E-materials over different media like Google Classroom, WhatsApp group etc.
 - ♦ Field-trips to bio-diversity parks, heritage sites etc are organized to promote understanding of concepts.
 - ♦ Assignments and projects are integral parts of academic activities of students.
 - ♦ Attendance is recorded with the help of manual register regularly by every department.
 - ♦ Days of national and regional days of importance are observed regularly and students' participations are encouraged to develop sense of participation, national integration and social consciousness etc. The college website is updated regularly and new modules are added as per the need.
 - ♦ Uploading of study materials, PPTs, question papers, teaching plans, departmental events and celebrations etc are done in college website.
- Teachers are highly encouraged to organize and participate in various international, national, regional online and offline seminars, conferences, workshops, FDPs on various subjects related and to teaching-learning specially ICT.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 96.15

2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
26	26	26	26	26

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 31.2

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
9	8	8	7	7

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Raha College being a constituent college of Gauhati University is bound by the University rules regarding internal assessment. It gives 20% weightage in overall assessment of the students.

- ♦ The break-up of internal assessment as prescribed by the University is as follows:

10% through sessional test

6% through assignment

4% through attendance

- ♦ Teachers ensure that the students are aware of the internal assessment evaluation criteria. It is discussed with them at the beginning of the session to enhance transparency.
- ♦ The college has academic calendar mentioning schedule of internal assessments.
- ♦ The students are informed well in advance regarding sessional examinations, assignments etc. Dates of submission of assignment, project, field reports etc are notified central and departmental notice boards and departmental WhatsApp groups.
- ♦ Sessional tests are conducted within the stipulated time as mentioned in the academic calendar and assignments are also given to the students.
- ♦ Invigilators are assigned examination duties as per the requirement in different examination halls.
- ♦ College has Examination Committees for smooth conduction of internal as well as semester examinations.
- ♦ Every department is entrusted the responsibility of preparing question papers for sessional examinations in due time and submit to the respective committee.
- ♦ The marks of sessional examinations are informed to students departmentally via WhatsApp groups and through departmental notice boards.
- ♦ Teachers are free to design their own evaluation methods. They also encourage students to participate in class seminars, PowerPoint presentations, projects and assignments.
- ♦ Confidentiality is maintained regarding storage of question papers.
- ♦ Malpractices are avoided by using CCTV in college campus.
- ♦ Students who fail to appear in sessional examination due to genuine reasons like health issues, participating in NCC/NSS/Sports activities, job interviews etc are given another chance to appear in the same.
- ♦ The Head of the Departments look after various issues of students regarding examination, attendance, correction of marks, absence in class etc.
- ♦ Curriculum of some courses allow skill enhancement through practical sessions.
- ♦ Raha College is a constituent college of Gauhati University and therefore it follows the guidelines set by the University for the Conduct of examinations. At the end of each semester, there is a final examination which is uniformly conducted for students across all the constituent colleges of Gauhati University. The final exam for each paper has 80% weightage of overall assessment and the remaining 20% constitute internal assessment marks.
- ♦ The internal assessment forms a part of a continuous evaluation system conducted through sessional tests, assignments, projects and presentations. All of these constitute an integral part of internal examination which is carried out in a systematic manner.
- ♦ Marks of sessional tests are displayed in the departmental notice boards. The respective faculty addresses the grievances of the students pertaining to the marks obtained in the internal assessment.
- ♦ The evaluated papers related to internal examination are showed to the students with suggestions for improvement.

- ♦ If any error is detected in the final mark sheet, it is promptly reported to the University by the college in prescribed format.
- ♦ Students can submit their complaints regarding various issues in College Complain Box.
- ♦ Every department maintains records of students who fail to attend classes and sessional examinations.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

A program outcome represents the knowledge, skills and attitudes of the students at the end of a degree program and Course Outcomes are the resultant knowledge skills that the students acquire at the end of the course. It defines the cognitive processes a course provides.

The IQAC of the college along with the concerned departments prepares the program outcomes and course outcomes in alignment with the university prescribed syllabus, the core values and objectives of the college. At the beginning of the session the teachers orient the students on the programme outcomes and course outcomes of all courses. The Programme outcomes and course outcomes are made available in the college website for ready reference. Hard copy of syllabi and learning outcomes are available in all the departments for ready reference to the teachers and students. The course plans are prepared in the departments by the teachers handling each course. It is designed to incorporate the teaching, learning and assessment strategies in such a way as to give enough weightage to each of the specified learning activities and attainment of outcomes.

Along with the prescribed curriculum and traditional teaching methods like lectures, assessments, quiz, notes sharing, assignments etc. smart boards, ICT tools, projectors are employed, partially automated library with text books, reference books and e-resources. There is an effective and transparent continuous internal evaluation system comprising of sessional test, attendance and assignment which helps in the improvement of students' performance. After completion of the programme students go to higher studies, some students are recruited in different sectors and some start their own business.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words**Response:**

The College offers 21 numbers of programs in Arts, Science and Commerce which provides quality knowledge, skills and abilities which students can achieve through the courses. At the beginning of the academic session, teachers orient the students to make them aware of the program outcomes. Students are made aware about the benefits and prerequisites of a graduate program and the various academic and employment avenues arising out of it. Students are also oriented with CBCS program and also discussed about the semester system and examination pattern (Sessional Exam, attendance and home assignments) in the undergraduate program. The program outcome and course outcome are also made available in the college website for the benefit of students.

Methods of evaluating the level of attainment of POs and COs in the institution are as follows:

- ♦ Performance of the students in the classroom is observed through their level of engagement in classroom activities like their ability to answer questions posed by teachers regarding any specific topic contained in the course.
- ♦ Participation of students in group discussions and departmental seminars.
- ♦ Assignments, Class-tests, Projects and Field works are also good indicators. Teachers analyze how well the students embrace their knowledge of the programs and outcomes in writing answers. All the departments maintain evaluation records and, on this basis, the attainment levels of COs are obtained.
- ♦ Analyzing the records of placements and progression to higher education of the students in various governmental, non-governmental and private sectors and start ups in different fields is reflective of the success and realization of the Programme Outcomes
- ♦ Teaching plans are prepared by faculties of every department in accordance with the academic calendar of the affiliated University. Departmental log books (Teaching diary) are maintained to evaluate the timely completion of the course by the faculties which ensure the efficacy of the teaching-learning program.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

Response: 70.33

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
239	286	217	161	166

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
329	313	355	273	250

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0.52

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0.52

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Raha College has been working continuously for creating innovative environment and development of practices for the benefit for students, faculties and society at large. In order to provide service to the society, various activities and initiatives has been taken up. These include the following.

- Raha College encourages students to create new knowledge and ideas apart from obtaining knowledge from the syllabus. The activities undertaken by the Students' Societies have created an Eco-system for Innovation and transfer of knowledge.
- The college regularly publishes Wall Magazines to encourage creativity among students. The college wall magazine 'PALASH' is published twice a year. Most of the departments also publish their departmental wall magazines.
- The Research Cell supports students in undertaking field study and writing project reports.
- Department of Education publishes a bi-annual Peer-reviewed Journal named 'The Educational Horizon'.
- Moreover the college organizes Departmental Seminars, Workshops etc from time to time that provide opportunities for students to acquire new knowledge.
- The college has a 'Computer Centre' which has introduced various courses like Diploma in

Computer Application, Post Graduate Diploma in Computer Application, DTP, TALLY etc.

- ♦ The college also has a 'Cutting and Tailoring Center' for girls students to develop skills as well as foster economic self-sufficiency among them in future.
- ♦ The faculties of the college have been involved in sensitizing and making the community aware regarding various issues from time to time.
- ♦ The college has organized sensitizing programme for students by inviting experts on domestic violence.
- ♦ 'Ask Your Doctor' a programme for girls on health and Hygiene has been organized by NSS and IQAC.
- ♦ Various skill-based courses like Recitation skill, Communication Skill, Remote Sensing, GIS, Retailing and Operation Management, Borgeet (Classical Music) etc.
- ♦ The College has collaborated with local nursery for college campus beautification.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 8

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	1	0	4

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 1.12

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	5	0	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:** 1.31**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
7	7	6	3	4

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document

3.4 Extension Activities

3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Raha College organizes extension activities with a view to sensitize students towards community issues, gender disparities, social problems etc. A brief description of some of the activities is as follows.

- **National Service Scheme (NSS)** is a central scheme of Govt. of India, Ministry of Youth Affairs and Sports that aims to develop the personality of student volunteers through community services and to make them sensitive and responsible citizens.
- **Women Cell:** Women Cell of Raha College is a sister organization of Raha College Teachers' Unit that tries to bring about awareness and sensitivity in the students and instill a desire to work for a safe society for women. Women Cell organized various activities such as poster making, story writing competition, extempore speech, essay writing competition, lecture programme etc as a part of International Women's Day Celebration.
- **Raha College Teachers' Unit:** Raha College Teachers' Unit is a part of Assam College Teachers' Association that organizes programmes for the underprivileged and marginalized.
- **NCC:** Raha College NCC is an integral part of Raha College that takes up various activities from time to time. It trains young students to live a disciplined life and trains to serve society through various activities. It organizes Residential Training Camps in various places. The other activities included under NCC's initiatives are observance of Republic Day, World Yoga Day, Independence Day, Cleanliness Drives, NCC Day, Swatch Bharat Abhiyan, World Environment Day, Educational Tours, Ranking Ceremonies, Constitutional Day, get-together etc.
- The College has organized blood donation camps, cloth donation, Covid-19 awareness camp, health awareness camp, college cleanliness drive etc.
- NSS Unit of Raha College organizes cleanliness drives in neighborhood areas.
- College has distributed relief during flood in the affected areas.
- Raha College has served itself as Covid-Care Centre during Covid-19 period.
- Awareness programme on AIDS, anti-tobacco etc have been organized in college regularly.

The students' and faculty members' active involvement in various extension activities have brought about various positive impacts on the following dimensions-

- Society at large has become aware about various burning social issues.
- Students have shown interest to involve in social activities.
- The college has adopted two villages and has brought about some positive impact in the adopted villages.
- Various social organisations of locality has become interested to work in collaboration with the college to conduct social activities.
- The NSS and NCC wing of the college have expand their scope of conducting social and other activities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

- Raha College has been awarded 'Green and Clean award' in 2021 by Anti-Global Warming Society, Morigaon.
- 'Rahiyal' magazine of Raha College has won in zonal inter college youth festival under Gauhati University Sports Board in 2018.
- Raha College has been appreciated by North-East India Geographical Society, Department of Geography, Gauhati University.
- Gyan Vigyan Samiti, Assam appreciated Mr. Parag Kumar Das, Assistant Professor, Department of Geography, Raha College as life time member for his contributions.
- Mr. Parag Kumar Das, Assistant Professor, Department of Geography, Raha College was invited as a Resource Person in Seven days workshop on 'Preparation for appearing in competitive written examination organized by Department of Economics, Raha College in collaboration with IQAC, Raha College.
- Raha College has been felicitated by All Assam Students' Union in different times for outstanding results and other contributions.
- Raha College has been appreciated for winning first prize in best cultural procession in North-East Graduate Congress organized by University of Science and Technology, Meghalaya, in association with Regional Institute of Science and Technology.
- Raha College has been appreciated for winning first prize in group dance competition in North-East Graduate Congress organized by University of Science and Technology, Meghalaya, in association with Regional Institute of Science and Technology.
- Raha College has been appreciated for winning second best prize in inter-district wall magazine competition in 2022.
- Mr. Prithiraj Barkakati, Assistant Professor, Department of English has been appreciated for his contribution as life time member of Elora Vigyan Mancha.
- Dr. Pritilata Pegu Doley, Dr. Ritamoni Das and Dr. Monjusree Bora, Assistant Professors, Department of Education, Raha College have been appreciated for life time membership of Council for Teacher Education Foundation, Assam.
- Dr. Pritilata Pegu Doley and Dr. Ritamoni Das, Assistant Professors, Department of Education, Raha College have been appreciated for life time membership of Council for Indian School Psychology Association.
- Dr. Rajashree Bora, Associate Professor and HOD, Department of Assamese, Raha College has been felicitated and appreciated for her outstanding contributions towards Assamese language and literature.
- Dr. Rajashree Bora, Associate Professor and HOD, Department of Assamese, Raha College has been felicitated and appreciated for her winning 'Pushpa Devi Jalan Award' in 2020 and 'Sushma Swaraj Award' in 2022.
- Mr. Uttam Das, Assistant Professor, Department of Economics has been appreciated by Assam

Sahitya Sabha for his outstanding contributions.

- ♦ Participated in Republic Day Parade by NCC Cadets, Raha College

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 40

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	2	4	6	4

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 4

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

- ICT enabled classroom: Raha College provide ICT enabled classroom to maximum department. The College has number of desktop facilities for each department. The whole campus is covered by Wi-Fi that is used by the facilities and office staff. At present there are seven ICT enabled classroom. Admission, exam form fill-up and accounts are conducted through online mood.
- General Classroom: There are thirty classrooms with adequate furniture, lights, fans. The college has also one smart classroom.
- Solar street light: The College has installed six solar street lights of 20w each.
- Indoor stadium: The College has newly constructed indoor stadium.
- Laboratories: The department having laboratory facilities are Geography, Education, Botany, Zoology, Physics, Chemistry.
- Sports facility: The College has a playground of an area of approx. .80*60 sq. feet for outdoor sports. There is an indoor stadium with facilities which is newly constructed. The College has footballs, cricket bat and balls, javelins. discuss, shot puts etc.
- Gymnasium: The College is acquainted with gymnasium with an items like push-up bands, weight plates, Gym Ball, treadmill etc.
- Yoga: The College observes International Yoga Day on June 21 every year. The College facilitate yoga course for a period of 3months and most often yoga camp has been organised in the campus and most of the equipment's for performing yoga are available in the college.
- Auditorium: The college has an auditorium with acoustics system, with 500 seating capacities equipped with built in sound systems and founded by RUSA Grant.
- Toilet facility: Separate toilet for boys, girls, and staffs and available.
- Seminar hall: the College has one seminar hall with thirty seating capacity with one projector and toilet facilities.
- Cultural Activities: The College used to organise cultural activities occasionally and to host these programmes we used our auditorium hall and an open stage. The College has some of the musical instruments like Harmonium, tables, Guitar etc. During annual college week, various cultural events like cultural procession, Rangoli Competition, mehndi competition etc are organised.
- Girls common room: The College provide girl's common room with a minimum 50 capacity. The common room has four-bathroom facilities and napkin incinerator which is eco-friendly also it is disable friendly.
- Bike and cycle stand: The College provide bike and cycle stands for students, facilities and other employees of the College.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 49.93

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
33.72	23.64	71.91	98.15	82.01

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

- The Rasaraj Lakshminath Bezbaruah Central Library (RLBCL), Raha College is situated in the first floor of the academic building of the campus. The Central Library has a well-organized library with a total collection of 30722+ books; which includes Textbooks, Reference Books, Ready Reference Books etc. The library also has 3 numbers of national and local dailies, 2 numbers of periodicals and manuscripts.
- The Rasaraj Lakshminath Bezbaruah Central Library also has a huge collection of dictionaries, thesaurus, encyclopaedias, biographies, competitive exam books.
- The library offers spacious reading hall along with internet and reprography facility, Wi-Fi facility, Reference service, Previous Question Papers, Information deployment and notification, and other required study materials, Newspaper Clipping etc.

- ♦ The library has subscribed to the membership of NLIST (National Library and Information Services Infrastructure for Scholarly Content). It provides access to 6,000+ e-Journals and 30+ lakhs e-Books.
- ♦ The library is linked with NDLI (National Digital Library of India) and NDLI Club.
- ♦ The library also has institutional repository using DSpace software.
- ♦ The college is partially computerized and automated using SOUL 3.0. Data entry is going on and it is expected to be completed within a short period of time.
- ♦ The library has sections like Main Stack Section, Technical Section, Circulation Section, Reference Section, Newspaper Section, Reprographic Section, Digital Library Section and New Arrival Display Section, OPAC (Online Public Access Catalog) etc.
- ♦ Library Annual Report of total users (students and teachers) during last five years:

Year	Average Per Day
2017-18	38.02
2018-19	39.76
2019-20	37.92
2020-21	24.34
2021-22	45.51

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

Response:

- The college has provided facilities of IT infrastructure for the greater benefit of students and faculty members.
- Online admission portal was initiated by the college from 2019 and online renewal admission was introduced in all programs of study through a separate web portal.
- At present, Assamlook.com, a service provider has been assigned the duty to up-grade software, whereby large database needs to be stored and displayed in the website.
- Library Software: Soul 2.0 has been in service in the last five years and SOUL 3.0 is installed recently and library is partially automated.
- Digital Repository: College magazine, Question papers, college publications etc are made available, library reports, silver jubilee publication.
- NLIST: E-Books and E-journals are subscribed through NLIST.

- Under RUSA grant WIFI facilities was upgraded during 2017-18, Computer accessories under Library fund during 2017-18, WIFI under General fund during 2017-18, under UGC fund MRP software purchase during 2017-18.
- Installation of Smart Classrooms equipped with Smart board and Projector
- WhatsApp Groups: There are 18 departments available and every department has WhatsApp group for the students of every semester and provide them TLM and necessary instruction through the said groups.
- The college has installed sufficient CCTV cameras across the college campus.
- Solar energy system has been installed in College campus to use energy and supplement electronic power energy.
- At present 7 numbers of classrooms are IT enabled, digital library facilities and other IT equipments like projectors, Desktop computer etc are used by the college which are frequently used by the faculties and students for presentation and dissemination of information and knowledge.
- The college has given priorities to communicate electronically via mail, WhatsApp etc and less use of papers.
- The different departments use platforms for online conduction of classes and sharing notes, notices and other information like Goggle Classroom, YouTube, Zoom, WebEx etc.
- Biometric scanner is used for taking attendance of employees.
- The library has an open access Integrated Library Management Software SOUL, 3.0 which manages the major library operations such as cataloging, circulation and OPAC facilities.
- The college has been constantly upgrading the facilities like projectors, computers etc for better dissemination of information.
- The college has given importance on routine maintenance of gadgets such as cables, modems, wireless routers etc in order to ensure uninterrupted access to the internet via broadband connections. The college has unlimited WIFI facilities to be used for faculty members and other staff .
- The administrative office's appliances and equipments like computers, laptops, printers etc are maintained and upgraded regularly.
- The website for the college is routinely updated and up-to-date user friendly online admission portal is embedded in the website.
- From 2021-22 Students feedback is taken through google form.
- The institution has created a specialized IT Cell, which takes up responsibility of looking after the necessary up gradations of the IT facilities, as well as the repairs and maintenance of the various IT facilities of the institution.
- The college has been installing and updating antivirus in all desktops and laptops from time to time, computer formatting when needed, replacement of hardware of old computers etc are also taken up while quickly.
- The college hires computer technicians and service providers for any malfunctioning or damage of computers, laptops etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 72.1

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 21

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 3.39

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
3.47	3.04	4.66	4.34	5.59

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 18.63

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
159	278	366	101	398

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	View Document
Upload policy document of the HEI for award of scholarship and freeships.	View Document
Institutional data in the prescribed format	View Document

5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 10.44

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
80	0	136	408	106

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 17.96

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
57	39	40	29	27

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
239	286	217	161	166

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 4.79

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
17	7	4	7	7

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 64

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last

five years

2021-22	2020-21	2019-20	2018-19	2017-18
24	6	8	12	14

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 9.2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	6	7	9	12

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Raha College Alumni Association was set up in 2003 and the alumni has submitted its proposal for registration and has been registered. It is an active association. There are 500 members in the alumni. It conducts its meetings on an annual basis. The alumni have contributed 3 book shelves and 100 books to the Central College Library in the last 5 years. The alumni have also donated 2 drinking water filter for the students of the College in the last 5 years.

The alumni of the College have been providing support services to the College. The following are the different ways in which the alumni contributed in the last 5 years:

1. During the time of covid pandemic in 2020 and 2021, Raha College was made into a covid quarantine center and a covid care center, where the active members of the alumni lent their support by providing help to the patients. Again, in 2021, when the college was made into a covid care center, some alumni members lent their support by providing drinking water, packaged lunch, medicine, etc.
2. In 2022 during the month of May and June, when the entire Raha area was inundated by flood water, the General secretary of the association along with some members of the alumni rendered support to the Raha locality along with SDRF (State Disaster Response Force) and NDRF (National Disaster Response Force). They also rendered support to the College by recovering vital documents from the College office. The College was under flood water for more than three weeks and the alumni members provided full support during that time.
3. The alumni of the College have created social awareness programme by conducting camps, rallies in the Raha area of the district. Some of the topics which the alumni have brought to the notice of the general public are the evils of superstition, witch-hunting, bad effects of tobacco, prohibition of liquor, child marriage, etc.
4. The alumni of the College also conducted some street plays on relevant social issues in the last 5 years.
5. The alumni of the College carry out a plantation drive in the college premises on every June 5th Environmental day).
6. On Teacher's day (September 5th) the alumni of the college felicitate the teachers and office staff of the college.
7. The alumni of the college have made it a tradition to felicitate and respect the elderly people of Raha locality.
8. The Assistant General Secretary of the association Sanjay Kumar Kakati has rendered yeoman service to the college by holding a yoga camp for one month during November 2021,

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The vision of the college is to make it a seat of excellence and to uplift the living standards of the rural youths by imparting them higher education and fostering an enduring sense of discipline and single-minded dedication to their work. The mission of the college is to serve the rural youths by providing them with easy access to higher education and job opportunities. The college will strive towards integrated personality, growth of rural students in particular and students at large. The college will inculcate discipline, higher levels of culture and time values among the youths. With these two mission and vision in mind, Raha College has created a clearly defined organizational structure. The following bodies in the college were constituted for the overall governance of the institution.

1. **Governing Body:** The Governing body is the supreme decision-making body of the college. It has been vested with a wide range of powers. The Governing Body is responsible for the proper financial management, including the upkeep of the assets of the college and management of its academic affairs. The Governing Body has also been directed by the state government to see that the teachers perform their duties in classes and examinations and attend the college as per norms of the University Grants Commission.
2. **Disciplinary Committee:** The Disciplinary Committee consists of the principal as the chairperson, vice principal, one office representative and the heads of all departments of the college.
3. **Academic Council:** The Academic Council consists of the principal as the chairperson and the heads of all departments along with the vice principal of the college.
4. **Admission Committee:** There is an Admission Committee comprising of senior professors of the college who are responsible for preparing the merit list of candidates based on the guidelines of the state Education Department.
5. **Examination Committee:** The Examination Committee comprises of the principal and the different heads of the college.
6. **Anti-ragging committee:** To enforce discipline and curb ragging in the college campus, a distinct committee dealing with such aspects have been formed. The committee has members from both the teaching and office staff as well as the principal and vice-principal.

Raha College follows the practice of decentralization in its true sense in all the pillars of the institution, viz. academics, administration and extra-curricular activities. The practice of decentralization and participatory management is possible in all the activities of the college because of a strong and efficient organogram of committees which includes the IQAC, Disciplinary committee, Academic committee, Student Union, etc. The college has different organizational bodies for enactment of various activities. All the executive bodies are formed democratically, they discuss relevant issues under their jurisdiction and resolved independently. Final decisions are conveyed to the higher authority through proper procedure. The decisions and planning of the various bodies after their respective meetings are conveyed to the teachers through the respective HODs and the IQAC. Participation of students is encouraged through the

students' union, where they also actively discharge their duties.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The apex body of the college is the Governing Body, the highest decision-making body at the top of the hierarchy and the President of the Governing Body is appointed by the DHE for five years. The principal of the college is the ex-officio secretary of the GB. Two members are nominated by the affiliating university, two teachers and one office staff is selected from the institute and three guardian members are nominated as per the guidelines of the state government. The vice principal and the librarian automatically becomes its members. The employees of the college are also governed by The Assam Civil Service conduct) Rules, 1964 and The Assam Service (Discipline and Appeal) Rules 1965. After the retirement of the employees, the pension and other benefits are settled under The Assam Service (Pension) Rule 1969. All fresh recruitments are made in a transparent manner. First, advertisement for the posts are made in widely circulated dailies of the state as well as in the college website as per guidelines framed by the state government and UGC from time to time. Promotion of faculty members and office staff are governed and carried out in accordance with the rules and guidelines given by the Education department, Government of Assam. The college recommends promotion of concerned employees to the Government for necessary approval through the Director of higher Education (DHE), Assam. A Grievance Redressal Forum is operational in the college to handle any kind of grievances of all the stakeholders. For deployment of institutional strategic perspective plan, the principal consults with academic council members, IQAC, RUSA Monitoring Committee, and places the plan, strategies to be adopted, etc., in the Governing Body meeting, so that they can be implemented in the college.

Different committees and cells have been created by the college authority to look after various activities and implement numerous plans and policies: Academic Council, Disciplinary Council, IQAC, Admission Committee, Examination Committee, Grievance Redressal Cell, Women Cell, NCC, NSS, Library Development Committee, RUSA Project Monitoring Committee, Career Guidance Cell, Anti-raging Committee, Research Committee, College Development and Construction Committee, College Campus and Infrastructure Maintenance Committee, Canteen Management Committee, College Prospectus Committee, Time Table Preparation Committee. The college has a perspective plan for development which

aligns with the vision and mission of the college. At the beginning of every academic year, various bodies and committees that constitute the organogram of the institution, lay down the strategic plan of events and activities which will support the growth and development of the college. One area which has successfully implemented strategic planning and deployment is that of teaching and learning. This has been achieved through the deployment of Action Plan for the following initiatives:

- 1.Participation in RC/OC/FDP programmes by the faculty members.
- 2.Course distribution by HODs to each individual faculty member.
- 3.Periodic semester and class Tests to check students progress.
- 4.Emphasis on using ICT tools for effective teaching and learning.
- 5.Classrooms seminars are organized by various departments to give exposure to students about the latest theories/concepts in their subjects.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2 Institution implements e-governance in its operations

- 1.Administration**
- 2.Finance and Accounts**
- 3.Student Admission and Support**
- 4.Examination**

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

: The performance appraisal is conducted by the IQAC. The IQAC of the College takes the feedback from the students about teachers classroom performance and office management. These are discussed with the principal and heads of the department and feedback is sent to respective faculty members. Thus faculty members and office staff are informed about their performance on an annual basis.

Raha College has some welfare measures for both teaching and non teaching staff, namely:

1. Leave Benefits (As per university and DHE Rules)

Leave Rules	■	○	
Casual Leave	1.	15	
Duty Leave	◆	◆	
Maternity Leave	6 months	6 months	
Paternity Leave	15 days	15 days	
Lien Leave	As per Govt. Rules	1.	
Study Leave	As per Govt. rules	1.	
Leave given to participate and present papers in seminars, etc	Leave given	Leave given	

1. Retirement Benefits (As per Govt. Rules)

Retirement Benefits	Teaching Staff	Non-Teaching Staff	
Govt. Insurance Schemes	Govt. Insurance scheme from LIC	Govt. Insurance scheme from LIC	
Gratuities, pension and all other Govt. welfare schemes and measures are given	As per Govt. of India Rules from time to time	As per Govt. of India Rules from time to time	

1. Loan Benefits:

Loan Benefits	Teaching Staff	Non-Teaching Staff	
Loan facilities	Raha College Mutual Benefit Fund	Raha College mutual Benefit Fund	
	Raha College Mini Mutual Benefit Fund	Raha college Mini Mutual Benefit Fund	

1. Support Facilities:

1. Grievance Redressal Cell

2. An insurance policy of LIC and GSLIS is given to the staff members whose premium is automatically deducted from their salaries.

3. Parking facilities of vehicles for both teaching and non-teaching staff.
4. There is a canteen inside the college premises. The canteen provides clean and healthy food to students, faculty and staff members at a nominal rate. There is a committee to oversee the canteen.
5. Clean drinking water facility is available in the college campus.
6. The institute has a healthy culture to assist the staff in distress (medical emergency) by collecting money in the form of donations and contributions made by staff and students.
7. FDP programme participation: Permission is readily granted to teaching and non-teaching staff to take part in FDP for professional development.

1. Recreational activities:

1. Multi gym facility for all staff members of Raha College. The College has a special gym for all members of teaching and non-teaching staff where they can work out and remain fit.
2. Separate department rooms are provided to the teaching staff. The college has provided separate departmental rooms to most of the departments in the college.

Performance appraisal of the teaching and non-teaching staff is conducted by the Principal of the college. During the time of next promotion of the employee, a detailed performance appraisal of the employee is created highlighting the significant contribution of the employee to his or her duty. Important performance appraisal are noted in the employee's service record by the authority, which are then considered in API evaluation for staff promotion and sent for the approval of higher authority (DHE).

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 1.6

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	0	0	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 28

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	16	9	3	2

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The institute submits various proposals to meet the requirements of funds for construction, upgradation, renovation of classroom, office, library and other basic infrastructure, requesting financial help from UGC, RUSA, state govt. The faculty of the institution also submits individual or joint proposals to different funding agencies like UGC and other bodies for financial help to carry out major and minor research projects. The institute has also generated some fund by introducing a self-financing course in computers. Donors have also contributed to the development of the college but that is meager in amount. The college Governing Body monitors effective and efficient use of financial resources. All subordinate bodies like IQAC, examination committee, library committee, admission committee, union bodies, etc, give proposals of their needs to the GB meeting which undertakes final decision after review and justification. Each and every financial transaction is supported by vouchers or some kind of proof. All collections are deposited in the bank and all expenditures, recurring and non-recurring, are incurred through cheques. The major sources of funds received by the college are mentioned below:

- ♦ Total fees collected from students
- ♦ Various grants received from UGC, RUSA and state government
- ♦ Seminar and research project funds received from agencies

Both the internal and external audit is done by the college authority regularly. Internal audit is undertaken by a person with accounts experience duly appointed by the Governing Body of the college and external audit is done through a Govt. certified chartered accountant annually. The college maintains transparency in financial activities through submitting its regular audit reports to different authorities. During the covid pandemic of 2020 and 2021, audit could not be undertaken as the country was reeling under lockdown and covid restrictions. However, all the audits have been updated at present.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC of the college has been putting its efforts for continuous quality enhancement through various strategies, practices and initiatives. The college established its IQAC cell on 4th June, 2005. The main policies of the IQAC of the college are:

- ♦ To improve the quality of academic and administrative activities of the college.
- ♦ To provide information related to higher education for quality enhancement in teaching learning process.
- ♦ To organize workshops, seminars, etc, for quality enhancement for students, teachers and office staff.
- ♦ Documentation of various programmes held in the college.
- ♦ To prepare Annual Quality Assurance Report for NAAC.
- ♦ The IQAC prepares perspective College plan and through meetings and consultations with the Principal and the Governing Body try to implement them accordingly.

The college has a process to review its teaching learning process, structures and methodologies of operation and learning outcomes at periodic intervals through IQAC. Some examples of institutional reviews and examples of teaching/learning reforms facilitated by IQAC are:

1. Students' feedback on the institute: Students feedback is one of the prime measures to access the quality of teaching learning process of the college. IQAC has framed a questionnaire covering maximum aspects of the teaching learning process to evaluate the teaching environment of the college by learners.
2. Maintenance of Activity Record book: Each and every academic department of the college maintains Activity Record Book to systematically record regular departmental curricular and co-curricular activities like departmental seminars, workshops, socio-cultural activities, visit by guest lecturers, etc. Besides, all the committees and cells are also provided with activity record books, where they keep records of different activities, events and functions organized by them, with pictorial evidence, signatures, etc. IQAC conducts seminars, workshops in collaboration with departments and various cells of the college.
3. Progress of the students/course through meetings with HODs : The IQAC conducts meetings with HODs and faculty members of the respective departments and try to provide inputs and suggestions for progress of students in academic and co-curricular spheres.
4. The IQAC also records the overall incremental improvement of the various activities that it had undertaken in the past.

File Description	Document
Upload Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**

- 3. Collaborative quality initiatives with other institution(s)**
4. Participation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Response: C. Any 2 of the above

File Description	Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

The institution promotes gender equity and sensitivity programs to create awareness about gender equality and women empowerment. It aims to integrate gender related issues by including a number of facilities in the institution:

1) Women Cell: The Women cell of Raha College is a strong force in promoting gender equity amongst its students. The cell plays an active role in organizing international women's day on 8th March. It regularly invites doctor to organize medical camps to spread awareness on women's health and hygiene. Gender Sensitization camps and meetings are organized in rural areas of Raha that have covered the following aspects : matrimonial counselling, career, medical awareness of women and women's moral as well as societal and political rights.

2) Safety and security: Gender sensitivity is introduced in the institution by implementing various safety and security measures in the campus. The students are made aware of issues such as gender equity, discrimination, abuse, against women/girls not only in the campus but also in the neighbouring areas, as a whole to create social/ethical values amongst the students. To ensure a strict mode of safety amongst the students the following tactics are employed by the college authority.

- i) 24/7 CCTV surveillance stationed across the campus around 46 locations.
- ii) Rotational duty by all faculty members to ensure discipline and security.
- iii) Anti-ragging squad comprising faculty members and student union.
- iv) Strict adherence to Anti-ragging, anti-smoking and mobile free campus.
- v) Awareness programs on women safety and gender sensitivity through poster competition by women cell.
- vi) A girls hostel of the Institution is in the process of completion.
- vii) Security at the gate to ensure a safe campus and no trespassing.
- viii) The college has two gates, but only one is used for regular passage with security guards. The other gate remains locked, except on special occasion and with monitoring.
- ix) The high walls of the college campus prevent trespassers from entering the college premise.
- x) There is a internal complaints committee to tackle sexual harassment, and grievance redressal cell.

There is no record of any untoward activity in the last five years.

3) Counseling: The institution organizes counseling for male and female students for academic as well as other issues.

The counseling is confidential, open to one and all students and staff. This counseling has enabled in a greater sense to address the psychological well-being of students, helping them in their personal, academic goals.

Counseling has enabled to discard the societal stigma attached to certain myths and ritual. It has helped students understand the importance of counseling and erase their own fears and anxieties and succeed in curricular and extra-curricular activities.

4) Common Room: The institution has two common rooms each for the girls' students and women faculty members. The girls' common room is located near the canteen and RCC lecture wing of the college. The common room is well-ventilated and has attached washroom & toilets for girls along with a sick bed, incinerator to dispose sanitary pads and a vending machine which are functional.

File Description	Document
Upload Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: C. 2 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit
- 2.Energy audit
- 3.Clean and green campus initiatives
- 4.Beyond the campus environmental promotion activities

Response: B. Any 3 of the above

File Description	Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Raha College is the only institute of higher education in the Raha Legislative Assembly Constituency. Being the only institution of this large geographical area, students from nearby and distant areas of this constituency who belong to different cultures and religion are enrolled in the College every year.

We as a family celebrate freshman social where the diverse culture of the different ethnic groups in the entire constituency showcase their richness and tradition in the form of dance, music, songs, etc. The College is a cultural hub, in this context, as we have different religious communities and tribes who study at peace in communal harmony. The students are from different religious and communities and include

Hindus, Muslims, Christians, tea tribes, Marwaris, Bengalis, Misings, Tiwas, Bodos, Nepalis, etc.

The institution through its various departments provides inclusive environment by treating everyone equally and organizing some programmes like freshman social for every new batch of students so that they feel comfortable and equal with other students. Some of the departments like Education and Assamese also carry this message by giving value added lectures to the students. In the main cultural show of the Annual College Week, different dances and songs of various tribes, communities are performed.

The College also provides support for an inclusive environment through redressing any grievances in this context. If any student has been mistreated on the basis of caste, religion, creed, etc, he or she can approach the principal and the matter is sent to the disciplinary action committee for taking action.

The College has made it mandatory for all students to wear the prescribed uniform so that there is equality in the economic front as well. The College authority tries for equal representation by all communities in the student council.

Raha College has been committed to educating and creating awareness about constitutional, fundamental rights, duties and responsibilities of citizens. These are actually implemented through the following ways:

- 1.The NCC and NSS unit of the college carry out different activities having connection with fundamental rights, duties and responsibilities of Indian citizens. The Political Science department of the college also has carried out a few programmes to educate the students about rights and responsibilities of citizens.
- 2.Swach Bharat Abhiyan is celebrated in the college.
- 3.The College takes some students to watch the live session of the state assembly in Dispur, Guwahati, every year as part of a state government initiative to make students more conscious about how the government functions.
- 4.International Yoga Day and Matri Vasha Divas are celebrated every year in the college.
5. Visit to religious places is taken by some departments to foster the spirit of communal harmony.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

- ♦ Title of First Practice: Raha College is Plastic free campus

Objectives of the Practice: The main objective of the campaign is to make the campus plastic free and at the same time make the students aware of the hazards of plastic, especially, how single use plastic is destroying the environment. The intended outcomes of this practice are to make the

campus free from plastic pollution and limited use of plastic. At the same time students should understand the harmful effects of plastic.

The Context: Plastic poses one of the greatest threats to mankind, environment and other species on earth. Plastic is non biodegradable and hence they need to be recycled. With the increasing use of plastic, the environment gets polluted. Plastic pollution can alter habitats and natural processes, reducing ecosystems' ability to adapt to climate change. Therefore, it has become the need of the hour to say no to plastic. So, the College has started the campaign "Say No to Plastic". The college has around 2000 students including the higher secondary section. It has an area of 19 bighas of land. Nowadays, it has become the common practice of people to buy food materials wrapped in plastic sheets and they discard it everywhere without thinking of the consequences. Taking this as a cue, we started this campaign to make the students and staff aware about the harmful consequences that plastic would have on our environment and the risk they would pose for our future generations.

The Practice: The practice is to discard the use of plastic as much as possible. Being located in an ideal ambience, which has natural greenery, and the adjoining areas of the college campus have fields and water bodies stretching several kilometers, the college is free from air and dust pollution as well as the din and commotion of city life (as Raha town is located at a distance of 2 kilometer from our college.) With a view to keeping the natural environment free from any kind of pollution and to keep the college campus in its pristine glory, this practice of banning plastic was adopted. Although, Raha College is located in a flood prone zone, but there is no effort left unpracticed by the students and staff to make the campus plastic free. The campus is abundant with lush greenery with two major rivers Kopili and Kolong by its side.

Evidence of success: This best practice has yielded success as students have become conscious about the harmful effects of plastic. At present, the college campus is not littered with plastic wrappers and plastic bags. Everyone has become aware of its harmful effects and we can say that this practice has been implemented successfully in the college campus. Plastic clean drives are conducted by the NSS wing of the College to maintain a plastic free campus, and Raha Municipality Board and Raha College have signed a MOU to dispose the waste accordingly. During induction/Orientation programmes new students are briefed on the best practices that the college follow.

Problems encountered and resources required: The main hurdle in implementing this practice is to make all the stakeholders-students, guardians and staff aware of the fact that plastic is hazardous. Everyone is so accustomed to the use of plastic that they handle them without a second thought. Secondly, the pandemic had adversely affected our college as it was used as quarantine centre in 2020 for about 3 months, and covid care centre in 2021 for another 3 months, which affected the greenery of the college campus as temporary toilets, temporary drains, plastic bottles, plastic plates were used by the patients and inmates. Resources required are the teaching and office staff, students' union of the college, use of steel crockery in the canteen.

- Title of Second Practice: NO Tobacco Zone

Objective of the practice: We know the dangers associated with consumption of tobacco and tobacco added products, which can lead to cancer and other serious ailments. The objective of this practice is to make students aware of the hazards of chewing tobacco. Therefore, we have given much importance to this practice because in India every year 1.35 million people die due to tobacco consumption and this accounts for 9.5% of overall deaths in our country.

The Context: The use of tobacco is quite widespread in the entire North East and as such the number of cancer patients and cancer mortality related with tobacco consumption is also very high. It was found earlier that many students have the habit of chewing tobacco and littering the campus with tobacco spits. This was the context behind initiating the practice.

The Practice: The practice is to stop the students from consuming tobacco and tobacco added products. In this regard, the college organizes awareness programmes on hazards of the use of tobacco products. Moreover, CCTV is installed in the campus and if any student is caught chewing and littering the campus with tobacco spits, he or she is counseled and warned against repeating it. The College has also put a penalty of five hundred rupees, if anyone is found consuming tobacco within the college campus. Further, the college has warned local vendors not to sale tobacco and tobacco added products within the vicinity of the college campus.

Evidence of success: As a result of this practice, the college campus has become cleaner and tobacco spits are not to be seen. What is more important is the fact that the young minds have understood the hazards and dangers related with tobacco consumption. So, they have given up this bad habit and are also advising other people in their families and their friends and relatives to stop the habit.

Problems encountered and resources required: The major problem was to make students realize and

- understand the harmful effects that tobacco has on our health and how it can be fatal. We have reached the desired result through counseling, lectures and by conducting seminars on this issue. We have also used hoardings and signboards in the campus to make the students aware about the ills of tobacco consumption. Resources required are faculty and office members for counseling, conducting seminars by inviting Medical Professionals, CCTV cameras, signboards.

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File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Raha College is a co-educational institute but over the years we have developed and given priority to the development of the girl student. This distinctive characteristic of the college offers us with ample scope to accomplish and promote India's Honourable Prime Minister Shri Narendra Modi's campaign of "Beti Bachao, Beti Padhao", so as to generate awareness and encourage women empowerment, not only in the academic level but also in the socio-political sector.

Faculty members of our college encourage girl students to compete for various state/central Govt. jobs or to find employment in the private sector. Through counselling, mainly by the Arts department, the faculty members try to instill self-confidence in them. The career counselling cell also provides the much-needed impetus in this direction.

The College also gives due importance to the health and hygiene of the girl students. Medical experts are invited to give expert advice to the girl students on health issues. The Women Cell of the College organizes International women's Day, and on that day teachers of various department and invited guest speakers give lectures on women emancipation and empowerment. Through the programmes, the female students are made aware of various social evils which can only be eradicated by education. The Women Cell stresses on financial independence of women which also contribute towards decreasing issues pertaining to domestic violence.

The Girls Common Room of the college has facilities for the girl students. It has toilet facilities and a vending machine too. The College gives special importance to the girl student on the cultural and sporting front also, During Annual College Week special co-curricular activities are conducted for the girl students only, such as flower decoration, mehendi competition, rangoli making, etc.

The College authority as well as the disciplinary and anti-ragging committees keep a strict vigil on the security and well-being of the girl student. There hasn't been a single case of ragging or any kind of misbehaviour towards the girl students of Raha College till date. The girl students feel safe and secure within the college campus.

Some teachers of the Arts stream mostly counsel the girl students about the adverse effects of early marriage and dissuade them from taking such steps. Another important feature in this regard is that over the years the number of girl students enrolling themselves in NCC has increased significantly. The girls of our College participate in all the activities conducted by NCC. The girls are preparing themselves for a job in police/defence sector by enrolling themselves in the NCC.

Girl students can place their grievances (if any) in the complaint box outside the Principal's chamber titled "Sexual Harassment Complaint Box" and "Complaint Box". The College also has a grievance redressal cell (a part of the Women Cell, Raha College) to safeguard any kind of harassment related to girls in the campus. In this context, Raha College is distinct in the entire Nagaon district, as the number of girl students enrolling in the college has increased significantly. This uniqueness of the College is not only viewed as an institutional achievement but it is a step of the society towards women empowerment.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

- ♦ Set amidst the meadows and lush green foliage of resplendent trees in a serene atmosphere, Raha College offers an ideal location for teaching -learning ambits.
- ♦ Raha is a historic place. It is situated on the bank of Kolong river and comprises 92 villages. Jongal Garh is situated about two kilometre west of Raha. It is mentioned in the "History of Assam" by Sir Edward Gait in this way -" In the Sahari Mouza in Nowgong area are the remains of an old fort with high embankments known as Jongal Garh. This is alleged to have been the capital of the Jongal Balahu, another son of Arimatta, who was defeated by the Kacharis, and drowned himself in the Kolong river". Raha is a
- ♦ flood prone area. The rivers Kolong and Kopili become flooded and affect the lives of the people in Raha and Kampur of Nagaon district. Last year the College was submerged under floodwater for two weeks and a lot of important documents, registers and books were destroyed. Moreover, a large number of furniture were damaged due to flood water.
- ♦ Raha College can be approached by road, railways and by air. The distance between the college campus and the main road, i.e., NH-37, is only 400 metres. The nearest railway station, Chaparmukh Railway Junction, is located at a distance of 3 km from the college premises. The nearest airport is Salonibari Airport, Tezpur, located at a distance of 100 km from Raha. The distance between Guwahati airport and Raha is 123 km.

Concluding Remarks :

- ♦ Raha College established in 1964 received deficit Grants-in aid in 1976. In its initial years the college had to depend on admission and tuition fees collected from the students and donations from the local public. The College faced many difficulties and hurdles to reach its present position.
- ♦ Raha area comprising 92 villages is economically backward and is inhabited primarily by poor Scheduled Caste and Scheduled Tribe people. It is the only higher education institute in the Raha Legislative Assembly Constituency.
- ♦ At present, the College has more than 1200 students at the undergraduate level and more than 700 students in the higher secondary stage. The College offers graduation programme in Arts, Science and Commerce and has three distance education schools.
- ♦ There are 4 RCC buildings, one auditorium, two hostels, one new Assam type building, one canteen, one conference room and one Sadbhawana Mandap in the college campus.
- ♦ There are 26 permanent teaching faculty and 10 non-teaching faculty appointed by the Govt. of Assam. Besides, the college employs temporary teaching and office staff.
- ♦ The College has also introduced a number of skill-related "Add on Courses" in the last 5 years.
- ♦ Many of our students are employed in the defence sector and teaching profession.